

**Adopted Minutes  
Spanish Fork City Development Review Committee  
May 27, 2009**

The meeting was called to order at 10:15 a.m. by Richard Heap.

**Staff Members Present:** Richard Heap, Public Works Director; Shawn Beecher, GIS Administrator; Joe Jarvis, Fire Marshall; Chris Thompson, Assistant Public Works Director; Junior Baker, City Attorney; Marvin Banks, Public Utilities Superintendent; Jered Johnson, City Surveyor; Dave Munson, Planning Intern; Kelly Peterson, Electric Superintendent; Dave Anderson, Community Development Director; Ryan Baum, Public Works Inspector; Chris Swenson, Building Inspector; Shelley Hendrickson, Planning Secretary; Josh Kosmicki, GIS Intern.

**Citizens Present:** Ryan Smith, ImSAR; Randall Harward, Harward Irrigation; Dana Zeeman, DZ Powersports.

**MINUTES**

**May 20, 2009**

Mr. Banks **moved to table** the minutes of May 20, 2009. Mr. Thompson **seconded** and the motion **passed** all in favor.

**DRC BUSINESS**

**Discussion on Site Plan Requirements**

Mr. Anderson explained that discussion had been held regarding an ATV business that was looking into occupying a portion of the Harward Irrigation building. The City ordinance requires new uses to go through the Site Plan approval process. Mr. Anderson said he felt that the DRC had also determined that it did not need to have an applicant hire an engineer to prepare a Site Plan in every case. It had been decided that in some cases with existing buildings information that we already have in our GIS system can be reviewed in lieu of having a complete DRC application submitted.

Mr. Heap said the Engineering Department would need to know the utility sizes and usage information to see if what currently exists in the building would be adequate.

Mr. Peterson explained the building had only one electric meter and if two businesses were going to be operating out of the building then they would need more than one meter. He also said he would need an electric load sheet to be submitted and that it was available on-line.

Mr. Ryan Smith of ImSAR explained what type of business he would be running, how many employees he employed, and what he would use for office space and some light manufacturing.

Discussion was held regarding the site and fire protection. It was determined that Joe Jarvis and Chris Swenson would inspect the building and address the fire protection and occupancy load.

Mr. Baker **moved to adjourn**. Mr. Anderson **seconded** and the motion **passed** all in favor at 10:35 a.m.

**Adopted: June 10, 2009**

\_\_\_\_\_ Shelley Hendrickson, Planning Secretary