Adopted Minutes
Spanish Fork City Development Review Committee
August 27, 2008

The meeting was called to order at 2:11 p.m. by Richard Heap.

Staff Members Present: Richard Heap, City Engineer/Public Works Director; Seth Perrins, Assistant City Manager; Dave Anderson, Planning Director; Richard Nielson, Assistant Public Works Director; Kelly Peterson, Electric Superintendent; Christine Johnson, Assistant City Attorney; Marvin Banks, Public Utilities Superintendent; Doug Shorts, Building Official; Shawn Beecher, GIS Administrator; Marlo Smith, Engineering Secretary; Shelly Hendrickson, Planning Secretary; Ryan Baum, Public Works Inspector.

Citizens Present: Khayam Jones.

MINUTES

August 6, 2008

Mr. Nielson made a **motion** to approve the minutes of August 6, 2008. Mr. Peterson **seconded** and the motion **passed** unanimously. Ms. Johnson may present Mr. Bakers changes at a later time.

CHANGES TO TITLE 15

Mr. Anderson reviewed the changes proposed by the Planning Commission and at the direction of Mr. Baker. Changes have been made and will be presented to the Planning Commission at their next meeting.

Mr. Anderson said he feels no need for the DRC to take action; this was just for information purposes.

Mr. Shorts asked about the 50 foot setback for driveways by intersections.

It was discussed that the setback change for driveways is part of the Construction Standards, not in the Title 15.

Mr. Perrins asked Mr. Anderson to review the changes requested by the Planning Commission.

Mr. Anderson reviewed the proposed changes.

** Marvin Banks and Shelley Hendrickson arrived 2:15 p.m.*

OTHER BUSINESS

Additions to the Construction and Development Standards

Mr. Anderson explained the additions.

Mr. Heap asked for clarification on addition number four which was regarding parking.

Discussion was held regarding what the minimum space between driveways on townhomes should be because there have been problems with utility boxes being inaccessible and damaged by vehicles running them over.

Discussion was held regarding driveways and how to word the verbiage for the changes.

Mr. Anderson **moved** to **approve** the additions. Mr. Peterson **seconded** and the motion **passed** all in favor.

New Submittals

Mr. Anderson said that the LDS Church submitted plans for a seminary building.

Transportation Master Plan Update

Mr. Anderson said, in speaking with Kelly Ash, the latest draft from Horrocks Engineering shows Expressway Lane as a 3 lane facility or abandoning it all together and putting in a light at 400 north with a fly over the railroad tracks. Mr. Heap feels that 400 north is too narrow.

Mr. Banks **moved** to **adjourn**. Mr. Shorts **seconded** and the motion **passed** all in favor at 2:39 p.m.

Adopted: September 24, 2008

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Marlo Smith, Engineering Secretary
Shelley Hendrickson, Planning Secretary