

**Adopted Minutes
Spanish Fork City Development Review Committee
April 4, 2007**

The meeting was called to order at 10:32 a.m. by Junior Baker.

Staff Members Present: Junior Baker, City Attorney; Richard Neilson, Public Works Assistant Director; Chris Thompson, Design Engineer; Dave Anderson, Planning Director; Marvin Banks, Public Utilities Director; Jeff Foster, Electric Superintendent; Ryan Baum, Public Works Inspector; Shelley Hendrickson, Planning Secretary; Shawn Beecher, GIS Specialist; Shawn Jorgenson, Public Works Inspector; Doug Shorts, Chief Building Inspector; Dee Rosenbaum, Public Safety Director; Dave Oyler, City Manager; Seth Perrins, Assistant City Manager.

Citizens Present: None

MINUTES

March 21, 2007

Mr. Baker made a **motion** to approve the minutes of March 21, 2007. Mr. Foster **seconded** and the motion **passed** all in favor.

March 28, 2007

Mr. Nielson made a **motion** to approve the minutes of March 28, 2007; with the noted corrections. Mr. Foster **seconded** and the motion **passed** all in favor.

BUSINESS

- a. **Fencing and electric meters**
- b. **Storm water drainage in subdivisions**
- c. **Site Plan inspection procedures**
- d. **accessory building requirements**

Fencing and electric meters

Discussion was held regarding fencing, code 13.44.020, enforcement, height of sound walls, and retaining walls with fencing on top.

Storm water drainage in subdivisions

Discussion was held regarding what to do about storm water drainage in subdivisions and easements.

Site Plan inspection procedures

Discussion was held regarding contractors scheduling a Site Plan approval inspection, representatives from every department present for inspections, and approval lists.

Accessory building requirements

Discussion was held regarding the percentage of lot area allowed for accessory buildings, accessory buildings heights compared to the height of the permanent structure (home) and setback area.

ADJOURN

Mr. Baker **moved** to adjourn. Mr. Banks **seconded** and the motion **passed** all in favor.

The meeting **adjourned** at 11:35 a.m.

Adopted: April 11, 2007

Shelley Hendrickson, Planning Secretary