

**Adopted Minutes
Spanish Fork City Council Meeting
September 2, 2014**

Elected Officials Present: Mayor Steve Leifson, Councilmembers Rod Dart, Keir A. Scoubes, Brandon Gordon, Mike Mendenhall. Absent: Councilmember Richard Davis.

Staff Present: David Oyler, City Manager; Junior Baker, City Attorney; Seth Perrins, Assistant City Manager; Dave Anderson; Community Development Director; Chris Thompson, Public Works Director; Dale Robinson, Parks & Recreation Director; Kent Clark City Recorder/Finance Director; Steve Adams, Public Safety Director; John Bowcut, IS Director; Angie Warner, Deputy Recorder.

Citizens Present: Duane Gardner, Erich Herbst, Tyler Mendenhall, Tanner John, Nathan Campbell, Lochlan Campbell, Ethan Campbell, Andre Hemsley, Charles & Audra Thorpe.

5:15pm WORK SESSION:

1. Utility Payment Option-Kent Clark
2. Dispatch Services-Dave Oyler

Discussion took place regarding the item(s) listed above; no formal actions are taken in a work session.

6:00pm CALL TO ORDER, PLEDGE, OPENING CEREMONY, RECOGNITION:

Mayor Leifson called the meeting to order at 6:00 p.m.

Motivation/Inspirational Message given by Charles Thorpe.

Tanner John led in the pledge of allegiance.

PUBLIC COMMENTS:

Tyler Mendenhall commented that on August 8th he had a relative's home that caught on fire. The home is in Benjamin and the homeowners were out of town, Spanish Fork City Fire Department was the first to arrive. Mr. Mendenhall thanked the emergency & fire personnel for their service.

COUNCIL COMMENTS:

Councilman Scoubes said he will be attending an Airport Board meeting and a Veteran's Council meeting this week.

Councilman Mendenhall reminded the citizens of the Farmer's Market that is held every Saturday from 8am-1pm at the City Office parking lot. Also, the Play Unplugged program party will be this Saturday from 9am-1pm at the North Park, there will be prizes, fun and bring your brag tags.

SPANISH FORK 101: Opt-out Recycling & UDOT Highway 6 Road Closure –Chris Thompson

CONSENT ITEMS:

- a. Minutes of Spanish Fork City Council Meeting – August 19, 2014
- b. JDRF-Fighting for a Cure Freestyle Bullfight Ticketing Service Contract for SFCityTIX
- c. Senior Center Custodial Services Contract
- d. Master Agreement for Professional Services –Alpine Trails, Inc.

- e. Canyon Creek Parkway Railroad Crossing Construction Agreement with Union Pacific Railroad
- f. Spanish Fork Parkway Reimbursement Agreement

Councilman Gordon made a **Motion** to **approve** the consent items.
Councilman Scoubes **Seconded** and the motion **Passed** all in favor.

NEW BUSINESS:

Meadow Creek Preliminary Plat Approval Extension. Scenic Development has requested that the Preliminary Plat be extended for 6 additional months, to April 2, 2015, for Meadow Creek Ridge.

Dave Anderson said that this project is located on Highway 51 by the Anderson's Wrecking yard and is on both sides of the road. Scenic Development requested an extension at the first of this year and is now requesting another extension because of delays from the installation of utilities.

Councilman Dart made a **Motion** to **approve** the Meadow Creek Preliminary Plat Extension until April 2, 2015.

Councilman Mendenhall **Seconded** and the motion **Passed** all in favor.

Resolution #14-10 Amending a Definition in the Spanish Fork City Employee Personnel Manual
Seth Perrins explained that with all the changes that are soon to be in affect from the Affordable Care Act, staff has been implementing new policies. Currently in place are the spring, summer, & fall seasons that employees can work in so this resolution is to add a fourth for the winter season.

Councilman Scoubes made a **Motion** to **approve** the Resolution #14-10 Amending a Definition in the Spanish Fork City Employee Personnel Manual.

Councilman Mendenhall **Seconded** and the motion **Passed** all in favor with a roll call vote.

Ordinance #14-14 Amending the Municipal Code Dealing with the Keeping of Minutes

Junior Baker said the Deputy Recorder has found some older City Council minutes that have not been approved. To help clean up this problem staff recommends the following:

2.04.090 Minutes of Council Meetings.

The City Council shall cause minutes of its public meetings to be kept. The Council shall consider the draft minutes for approval at a regularly scheduled meeting after the public meeting for which minutes are kept. If the Council does not take action to approve the draft minutes within sixty (60) days after the public meeting, the draft minutes shall be deemed to have been approved by the Council and will stand as approved.

Councilman Gordon made a **Motion** to **approve** the Ordinance #14-14 Amending the Municipal Code Dealing with the Keeping of Minutes.

Councilman Dart **Seconded** and the motion **Passed** all in favor with a roll call vote.

Canyon Glen Loop Street Dedication Request

Chris Thompson received a request from the HOA of Canyon Glen Subdivision asking for the City to take over the roads in their subdivision. Mr. Thompson & the streets division manager inspected the requested area and the road, curb, gutter and sidewalk are in good condition, with one note that there is only sidewalk on one side. Mr. Thompson recommends accepting this request on two conditions: 1) deed the road, curb, gutter & sidewalk to the City; 2) the HOA will provide their own snow removal for the subdivision. Staff is fine with the request to plow their own streets as long as there is an agreement that indemnifies the City so we are not liable for any accidents or damage that their contracted snow plowing would cause.

Councilman Mendenhall made a **Motion** to **approve** the Canyon Glen Loop Street Dedication Request.

Councilman Gordon **Seconded** and the motion **Passed** all in favor.

ADJOURN:

Councilman Dart made a **Motion** to **adjourn** to Closed Session to discuss Land Acquisition.

Councilman Scoubes **Seconded** and the motion **Passed** all in favor at 6:50p.m.

ADOPTED: October 7, 2014

Angie Warner, Deputy Recorder