

**Adopted Minutes  
Spanish Fork City Council Meeting  
August 6, 2013**

Elected Officials Present: Mayor G. Wayne Andersen, Councilmembers Steve Leifson, Rod Dart, Keir A. Scoubes, Richard Davis, Brandon Gordon.

Staff Present: David Oyler, City Manager; Junior Baker, City Attorney; Seth Perrins, Assistant City Manager; Dave Anderson; Community Development Director; Chris Thompson, Public Works Director; Kent Clark City Recorder/Finance Director; Steve Adams, Public Safety Director; Angie Warner, Deputy Recorder.

Citizens Present: Michelle Wright, Austin Barber, Melinda Barber, Jeff Wright, Paul Barber, Lori Barber, Chad Argyle, Sam Fjerstad, Richard A. Evans, Cary Hanks, Brad Mitchell, Courtney Jones, Carl Johnston, Jared Warner, Jill Thorpe, Heather Frost, Jose Aguilera, Joe Rich, Dan Schmidt, Richard Mendenhall.

**CALL TO ORDER, PLEDGE, RECOGNITION:**

Mayor Andersen called the meeting to order at 6:00 p.m.  
Councilman Gordon led in the pledge of allegiance.

**Employee of the Quarter**

Chief Adams introduced Officer Michelle Wright as the employee of the quarter. Chief Adams highlighted a few great things Officer Wright has done.

Mayor Andersen thanked Officer Wright.

**Proclamation National Public Lands Day**

Mayor Andersen read a proclamation for National Public Lands Day that will be September 28, 2013.

**PUBLIC COMMENTS:**

Cary Hanks, Director of the Spanish Fork Salem Area Chamber of Commerce invited the public to the "Meet the Candidates Night" that will be held at the Senior Citizens Center August 7<sup>th</sup> at 7:00pm. This event will be live on SFCN Channel 17. This Primary Election will be for the City Council positions only, the Mayor position will be in the General Election. The public can come and get to know the candidates to help determine who they will vote for. Ms. Hanks reminded the public that Early Voting is still going on at the City Office until August 9th from 1:00pm-5:00pm.

**COUNCIL COMMENTS:**

Councilman Scoubes thanked all those involved in helping with the Fiesta Days Celebration.

Councilman Dart agreed with Councilman Scoubes. Councilman Dart thanked the City Staff for their great work especially the streets department for resolving a street issue in his neighborhood.

Councilman Leifson agreed with the Fiesta Days comments. Councilman Leifson gave an update from the APPA meetings he attended in Washington DC.

Councilman Davis expressed how wonderful Fiesta Days was. Councilman Davis thanked all of the staff, committees & volunteers. Fiesta Days would not happen without all of the great volunteers.

Councilman Gordon thanked the businesses for the donations to support Fiesta Days celebration. Councilman Gordon reminded the public that the Youth City Council will meet this Thursday 4:00. Also, the farmer's market is going great.

Mayor Andersen expressed that this year's was a perfect Fiesta Days celebration. Mayor Andersen thanked the Diamond Fork Riding Club for all their work to run the rodeo. Mayor Andersen also reminded the public to purchase their tickets for The Challenge of Champions Rodeo that will be in May 2014.

### SPANISH FORK 101: 2013 Water Conservation Program –Chris Thompson

#### CONSENT ITEMS:

- a. Minutes of Spanish Fork City Council Meeting – July 16, 2013
- b. Addendum to Wasatch Pallet Site Plan Phasing Agreement
- c. AHB, LLC Public Utility Easement Agreement for 200 East 46kv Electric Line
- d. Canyon Creek Parkway Real Estate Purchase Agreement with UDAK Properties LLC for the Right of Way on Chappel Drive from US 6 to Kirby Lane
- e. Master Services Agreement for Hales Engineering
- f. Williams & Hanson Purchase Agreements for Property needed for the Airport Runway Expansion
- g. Bureau of Reclamation Weeping Rock Trail License Agreement
- h. Agreement with Spanish Fork South East Irrigation Company to take Strawberry Water at the Powerhouse Road Diversion
- i. Purchase Agreement – Schwartz for Right of Way for Canyon Creek Parkway & 1100 East from 2150 North to 2700 North
- j. Agreement with Spanish Fork West Field Irrigation Company to take Strawberry Water at the Powerhouse Road Diversion
- k. UDOT Cooperative Agreement to Maintain Culvert at 3400 East US 6
- l. Agreement with Spanish Fork South Irrigation Company to take Strawberry Water at the Powerhouse Road Diversion
- m. Master Services Agreement for Aqua Engineering

Councilman Leifson made a **Motion** to **approve** the consent items.  
Councilman Gordon **Seconded** and the motion **Passed** all in favor.

#### PUBLIC HEARING:

##### **Property Tax Increase – Truth in Taxation Hearing**

Kent Clark reviewed the process for the truth in taxation and said the needs in the general fund expenses are greater than the general fund revenues. Mr. Clark said that the two options are to raise property tax or cut more expenses. Mr. Clark highlighted the cost changes in several general fund departments and showed the comparison of property tax rates in surrounding cities with Spanish Fork at the lowest. Mr. Clark explained how the certified tax rate is figured and said this is the public hearing for a proposed property tax increase from 12.04 mils to 12.21 mils.

Councilman Davis made a **Motion** to move into Public Hearing.  
Councilman Scoubes **Seconded** and the motion **Passed** all in favor at 7:06 p.m.

Mayor Andersen welcomed public comment.  
There was none.

Councilman Dart made a **Motion** to move out of Public Hearing.  
Councilman Leifson **Seconded** and the motion **Passed** all in favor at 7:07 p.m.

Councilman Scoubes asked if there are only the two options-raise revenue or cut expenses.

Mr. Clark reviewed that for approximately 3 years there have been no salary increases and benefit packages have been reviewed and adjusted to save in that area. Mr. Clark believes that the city is always looking for ways to cut expenses and with this proposed increase it will not cover the increased expenses, it will only help. Mr. Clark said that raising the property tax a little at a time is better than waiting and having a large increase.

Dave Oyler reviewed that each department needs additional man power to get projects done. But we have not allowed departments to add more employees to save money. The ambulance division went up \$80,000-\$90,000 because of federal regulations. Most of the budget is labor costs and all cities are facing the challenge of maintaining costs.

Mayor Andersen commented that staff takes the budget very seriously and have been asked many times in all the departments where they can cut costs.

Discussion took place regarding the certified tax rate.

Councilman Dart made a **Motion** to **approve** the Property Tax Increase.  
Councilman Gordon **Seconded** and the motion **Passed** all in favor with a roll call vote.

### **NEW BUSINESS:**

#### **Board Appointments**

Mayor Andersen recommended that the City Council approve the re-appointment of Brad Gonzales and the new appointment of Treaci Tagg to the Planning Commission Board.

Councilman Leifson made a **Motion** to **approve** the Mayors re-appointment of Brad Gonzales and the new appointment of Treaci Tagg to the Planning Commission Board  
Councilman Davis **Seconded** and the motion **Passed** all in favor.

#### **Project Signage Plan Approval Request for the Canyon Creek Shopping Center**

Dave Anderson said that the Planning Commission & City Council held a joint work session last week to review this item. Mr. Anderson gave a background of this item and read from Title 5 regarding signage and commented on the main points of the ordinance. Mr. Anderson addressed some concerns: the brightness and rotation regulations of the electronic signs and the inclusion of off-premise signs that direct traffic to the center. Planning Commission recommended approval of the proposed Project Signage Plan.

Councilman Davis asked who will get a project signs and who would get the monument signs.

Richard Mendenhall pointed out on the map that signs will be identified in each development phase.

Councilman Davis asked if on the signs the base could be more than just concrete, maybe a brick, rock or some design.

Richard Mendenhall said yes, it can be changed.

Councilman Davis made a **Motion** to **approve** the Canyon Creek Shopping Center Project Signage Plan based on the following findings and subject to the following condition:

**Findings:**

- 1.) That the proposed 100-foot tall Pylon Signs are necessary to make signage visible from Interstate 15.
- 2.) That the proposed 65-foot tall Pylon Signs are necessary to make signage visible from SR 51 and US 6.
- 3.) That the proposed Project and Monument Signs are needed to provide adequate copy area for the numerous tenants that will locate in the development.
- 4.) That the proposed signage will enhance the viability of the development and increase commerce in Spanish Fork City.
- 5.) That, as proposed, the signage will help create an aesthetically pleasing environment.
- 6.) That the proposed signage will not have a detrimental impact on any surrounding properties or land uses.

**Conditions:**

- 1.) That any proposed off-premise signs will only be permitted if it is found that they conform to government regulations.

Councilman Dart **Seconded** and the motion **Passed** all in favor.

**Approval of FY 2014 Budget**

Kent Clark presented the FY 2014 Budget. The \$62,146,209 million budget has not changed since the public hearing in June. Mr. Clark noted that the general fund increased because the golf and the swimming pool have been put into the general fund from the enterprise fund.

Councilman Scoubes commented that the City Staff works on this budget year round and this is to approve the budget, not the expenditures.

Councilman Leifson made a **Motion** to **adopt** the FY 2014 Budget.

Councilman Davis **Seconded** and the motion **Passed** all in favor.

**ADJOURN:**

Councilman Dart made a **Motion** to **adjourn** to Closed Session to discuss Real Estate Transactions. Councilman Leifson **Seconded** and the motion **Passed** all in favor at 8:00 p.m.

ADOPTED:

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Angie Warner, Deputy Recorder