



CITY COUNCIL AGENDA

PUBLIC NOTICE is hereby given that the City Council of Spanish Fork, Utah, will hold a regular public meeting in the Council Chambers in the City Office Building, **40 South Main Street**, Spanish Fork, Utah, commencing at **6:00 p.m. on May 21, 2013**.

AGENDA ITEMS:

1. CALL TO ORDER, PLEDGE, OPENING CEREMONY, RECOGNITIONS:

- a. Pledge, led by invitation

2. PUBLIC COMMENTS:

Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comment will be limited to three minutes per person. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing. The Mayor or Council may restrict the comments beyond these guidelines.

3. COUNCIL COMMENTS:

4. SPANISH FORK 101: Upcoming Construction Projects for 2013 – Chris Thompson

5. CONSENT ITEMS:

These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.

- a. * Minutes of Spanish Fork City Council Meeting – May 7, 2013
- b. * Powerhouse Road Drain Line 2013 Project, Change Order #2
- c. * Utah Division of Forestry, Fire, & State Lands Contract
- d. * NRCS Grant Agreement Amendment 6, Deadline Extension for Canyon Work
- e. * River Trail Debris & Tree Removal 2012 Phase II, Change Order #1

6. PUBLIC HEARING:

- a. FY 2013 Budget Revision #2

7. * AJOURN REDEVELOPMENT AGENCY

8. NEW BUSINESS:

- a. * Resolution #13-05 Amending Definitions in the Spanish Fork City Employee Personnel Policy Manual
- b. * Maple Mountain Preliminary Plat Amendment, the proposal involves approving an amended design for a Master Planned Development located at approximately 200 North 1900 East.
- c. * Maple Mountain Development Addendum
- d. * White Rail Preliminary Plat Reapproval, the proposal involves reapproving a standard subdivision located at 900 North State Road 51.
- e. * Wright Annexation, it is proposed that the City accept the Wright Annexation for further study. The annexation area is at approximately 1500 West and 3300 North.

9. CLOSED SESSION:

The Spanish Fork City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

ADJOURN:

* Supporting documentation is available on the City's website www.spanishfork.org

Notice is hereby given that:

- In the event of an absence of a quorum, agenda items will be continued to the next regularly scheduled meeting.
- By motion of the Spanish Fork City Council, pursuant to Title 52, Chapter 4 of the Utah Code, the City Council may vote to hold a closed meeting for any of the purposes identified in that Chapter.
- This agenda is also available on the City's webpage at www.spanishfork.org

Tentative Minutes
Spanish Fork City Council Meeting
May 7, 2013

Elected Officials Present: Mayor G. Wayne Andersen, Councilmembers Steve Leifson, Rod Dart, Richard Davis, Brandon Gordon. Absent: Councilmember Keir A. Scoubes.

Staff Present: David Oyler, City Manager; Junior Baker, City Attorney; Seth Perrins, Assistant City Manager; Dave Anderson; Community Development Director; Chris Thompson, Public Works Director; Dale Robinson, Parks & Recreation Director; Kent Clark, City Recorder/Finance Director; Steve Adams, Public Safety Director; Angie Warner, Deputy Recorder.

Citizens Present: Whitney Ashton, Jolynne Goods, Mark Haley, Chrissy Henry, Paul M. Clark, Bryan & Cheryl Winkler, Kaeli & Laricia Lamb, Sydney Palombo, Josh Hogan, Ed Roberts, Stacey Roberts, Jaron Myrup.

CALL TO ORDER, PLEDGE, RECOGNITION:

Mayor Andersen called the meeting to order at 6:00 p.m.

Jaron Myrup led in the pledge of allegiance.

Miss Pleasant Grove Royalty

Whitney Ashton, Miss Pleasant Grove Rodeo Royalty invited the public to the Strawberry Days Rodeo June 19-22.

Lauren Wilson, Miss Pleasant Grove Queen invited the public to Strawberry Days and reviewed the events.

PUBLIC COMMENTS:

Agenda Request – Bryan Winkel

Mr. Winkel presented pictures of his property and his request asking to build a 10 foot fence around a sports court he is building. The city code allows a maximum of a 6 foot fence unless waived by the City Council. Mr. Winkel would like the fence height at 10 feet to keep the sports balls inside the court and not in the road.

Councilman Davis said he does not see a problem since the fence will be approximately 14 feet from the property line.

Council asked staff to consider a change to the ordinance that will allow for fences to be higher in this type of circumstance.

Mayor Andersen said that staff will start to make changes to the city code related to fence height requirements. Mayor Andersen entertained a motion to the council to waive the fence height requirement for Mr. Winkel.

Councilman Dart made a **motion** to **waive** the 6 foot fence height requirement to allow Mr. Winkel to construct a 10 foot fence and for staff to make changes to the city code regarding fence heights.

Councilman Leifson **seconded** and the motion **passed** all in favor.

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Agenda Request – Ed Roberts

Mr. Roberts said at their residence on Riverbottoms Road they are having issues with their well and would like to tie into the city culinary water.

Councilman Leifson asked how far it would be.

Mr. Roberts said it would be approximately 375 feet.

Councilman Davis made a **motion** to **approve** the city culinary water line to the Roberts residence on Riverbottoms Road.

Councilman Leifson **seconded** and the motion **passed** all in favor.

Agenda Request – Craig Gasser

Mr. Gasser was not present to address this item.

COUNCIL COMMENTS:

Councilman Dart reviewed the events happening at the Library.

Councilman Leifson thanked the Parks & Recreation department for the great facilities.

Councilman Davis gave an update on the airport runway expansion. Councilman Davis invited the public to the planting of the flowerbeds on Main Street on May 11th & 18th. Also, volunteers are needed on May 23rd to put out the crosses for Memorial Day.

Councilman Gordon thanked those involved with the EMS open house. Councilman Gordon said the Youth City Council held a successful yard sale and donated the money to Tabitha’s Way.

Mayor Andersen said last week was the Utah Junior Livestock Show. There were approximately 600 animals on display. It was a great event and Mayor Andersen thanked all those involved.

SPANISH FORK 101: Library Zinio E-magazine Online Subscription

Chrissy Henry from the Library introduced Mark Haley from Zinio, who gave a presentation on their product.

CONSENT ITEMS:

- a. Minutes of Spanish Fork City Council Meeting – March 1, 2013; April 16, 2013
- b. Easement Purchase Agreements for the 200 East Sewer Trunk Line
- c. Allan & Easton Contract
- d. River Trail Debris & Tree Removal Project, Change Order #3

Councilman Leifson made a **Motion** to **approve** the consent items.

Councilman Davis **Seconded** and the motion **Passed** all in favor.

NEW BUSINESS:

Ordinance #06-13 Amending the City’s Sign Regulations

Dave Anderson said at the last City Council meeting staff and Council reviewed proposed changes to the sign ordinance. Key changes to the ordinance were reviewed. Staff has made

97 the changes and the ordinance is ready for approval.

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99 Councilman Gordon made a **Motion** to **approve** the Ordinance #06-13 Amending the City's Sign
100 Regulations.

101 Councilman Davis **Seconded** and the motion **Passed** all in favor with a roll call vote.

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103 **Ordinance #07-13 Amending the Spanish Fork Municipal Code to Conform to the New State**
104 **Rules Concerning Burning**

105 Junior Baker said the State Division of Air Quality modified their rules on burning, which changes
106 the laws for burning. In the past there has been a 30 day open burning period in the spring, now
107 there will be two burning periods, one in the spring and one in the fall. The application is now
108 obtained online and not through the County health department. Mr. Baker said to make things
109 simple this ordinance will refer to state regulations.

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111 Councilman Leifson made a **Motion** to **approve** the Ordinance #07-13 Amending the Spanish
112 Fork Municipal Code to Conform to the New State Rules Concerning Burning.

113 Councilman Dart **Seconded** and the motion **Passed** all in favor with a roll call vote.

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115 **Utah County Municipal Recreation Grant**

116 Dale Robinson said he is requesting council approval to submit a grant application to Utah
117 County. Mr. Robinson said there is a volunteer group being put together that want to help
118 construct trails for mountain biking. This grant is 100% reimbursable and is required to be
119 completed by the end of October.

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121 Councilman Dart made a **Motion** to **approve** the Utah County Municipal Recreation Grant.

122 Councilman Davis **Seconded** and the motion **Passed** all in favor.

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124 **Presentation of Fiscal Year 2014 Tentative Budget**

125 Kent Clark presented the FY 2014 Tentative Budget which will be posted on the City website
126 tomorrow for the public to view. Mr. Clark said that tonight, the City Council will accept the
127 budget, then, the public hearing will be June 4th, and then it will be presented at the June 18th
128 City Council meeting for adoption. Mr. Clark reviewed and highlighted areas of the budget
129 including the airport budget. Mr. Clark pointed out that the swimming pool and the golf course
130 were moved from the enterprise funds to the general fund.

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132 Councilman Davis made a **Motion** to **adopt** the FY 2014 Tentative Budget including the Airport
133 Budget.

134 Councilman Gordon **Seconded** and the motion **Passed** all in favor.

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136 **ADJOURN TO REDEVELOPMENT AGENCY:**

137 Councilman Davis made a **Motion** to adjourn out of City Council Meeting and into
138 Redevelopment Agency Meeting.

139 Councilman Gordon **Seconded** and the motion **Passed** all in favor at 7:00p.m.

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141 Councilman Leifson made a **Motion** to adjourn Redevelopment Agency meeting and reconvene
142 back to City Council meeting.

143 Councilman Gordon **Seconded** and the motion **Passed** all in favor at 7:04 p.m.

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145 **ADJOURN:**

146 Councilman Dart made a **Motion** to **adjourn**.

147 Councilman Leifson **Seconded** and the motion **Passed** all in favor at 7:05p.m.

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ADOPTED:

Angie Warner, Deputy Recorder

DRSHEI



Memo

To: Mayor and City Council
From: Chris Thompson, Public Works Director/City Engineer
Date: May 6, 2013
Re: Powerhouse Road Drain Line 2013 Project, Change Order 2 to Add a Manhole to Make the Metering System Work Better

Staff Report

The city has contracted with RB Construction to install a pipe from the Powerhouse Road Diversion down to the Golf Course Pressurized Irrigation Pond. During the installation of this pipeline it has come to our attention that an additional manhole would be needed to steady the flows before going through our measuring device.

We recommend that the city council ratify this change order with RB Construction for the cost of \$2,350. There are sufficient funds in the current budget to pay for this cost.

Attached: change order



Spanish Fork City

Contract Change Order

Change Order Number: 2

| | | | |
|--------------|------------------------------|--------------|----------|
| Contract for | Powerhouse Rd Drainline 2013 | Date | 5/3/2013 |
| Owner | Spanish Fork City | | |
| To | RB Const | GL# 82825365 | |

You are hereby requested to comply with the following changes from the contract plans and specifications:

| Description of Changes (Supplemental Plans and Specifications Attached) | Decrease in Contract Price | Increase in Contract Price |
|---|-------------------------------|-------------------------------|
| Installation of City provided 48" manhole, tie in with 24" RCP on North side and 24" c-905 on South side, knock out holes for pipe, grouting of pipe. | | \$2,350.00 |
| TOTALS : | \$- | \$2,350.00 |
| NET CHANGE IN CONTRACT PRICE : | | \$2,350.00 |

JUSTIFICATION

We need to add a manhole to help meter the water coming through this system. This recommendation came from John Mendenhall and was approved by Hansen Allen & Luce

The amount of the contract will be increased by the sum of : Two Thousand Three Hundred Fifty and 00/100 Dollars
Dollars \$2,350.00

The contract total including this and previous change orders will be : Two Hundred Twenty Four Thousand Five Hundred Thirty Five
and 10/100 Dollars Dollars \$224,535.10

This document will become a supplement to the contract and all provisions will apply herein.

Recommended: _____
Engineering Division Manager

Date: _____

Approved: _____
Public Works Director

Date: _____

Approved: _____
Mayor

Date: _____

Accepted: _____
Contractor

Date: _____



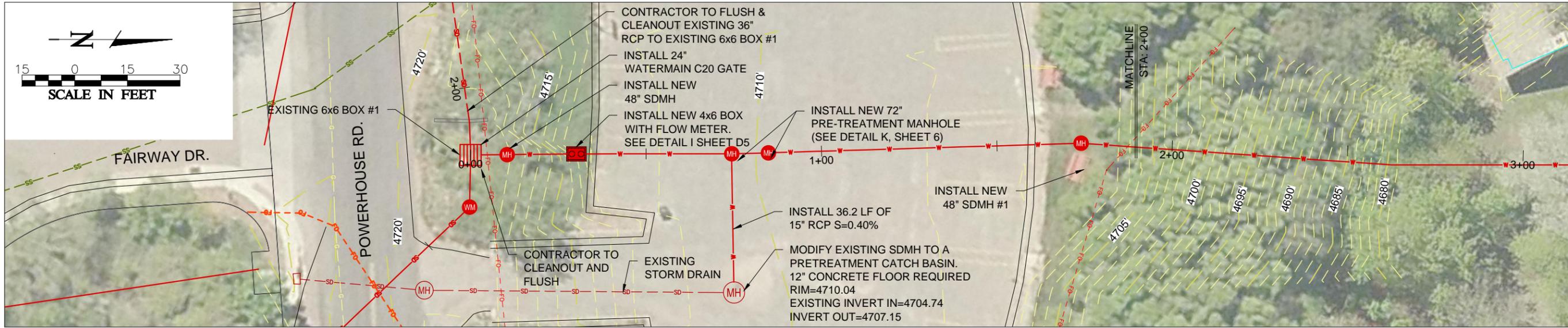
RB Construction & Concrete, inc.

Powerhouse Road Drainline Change order

Quote includes:

Installation of City provided 48" manhole , tie in with 24" RCP on North side and 24" c-905 on south side, knock out holes for pipe, grouting of pipe.

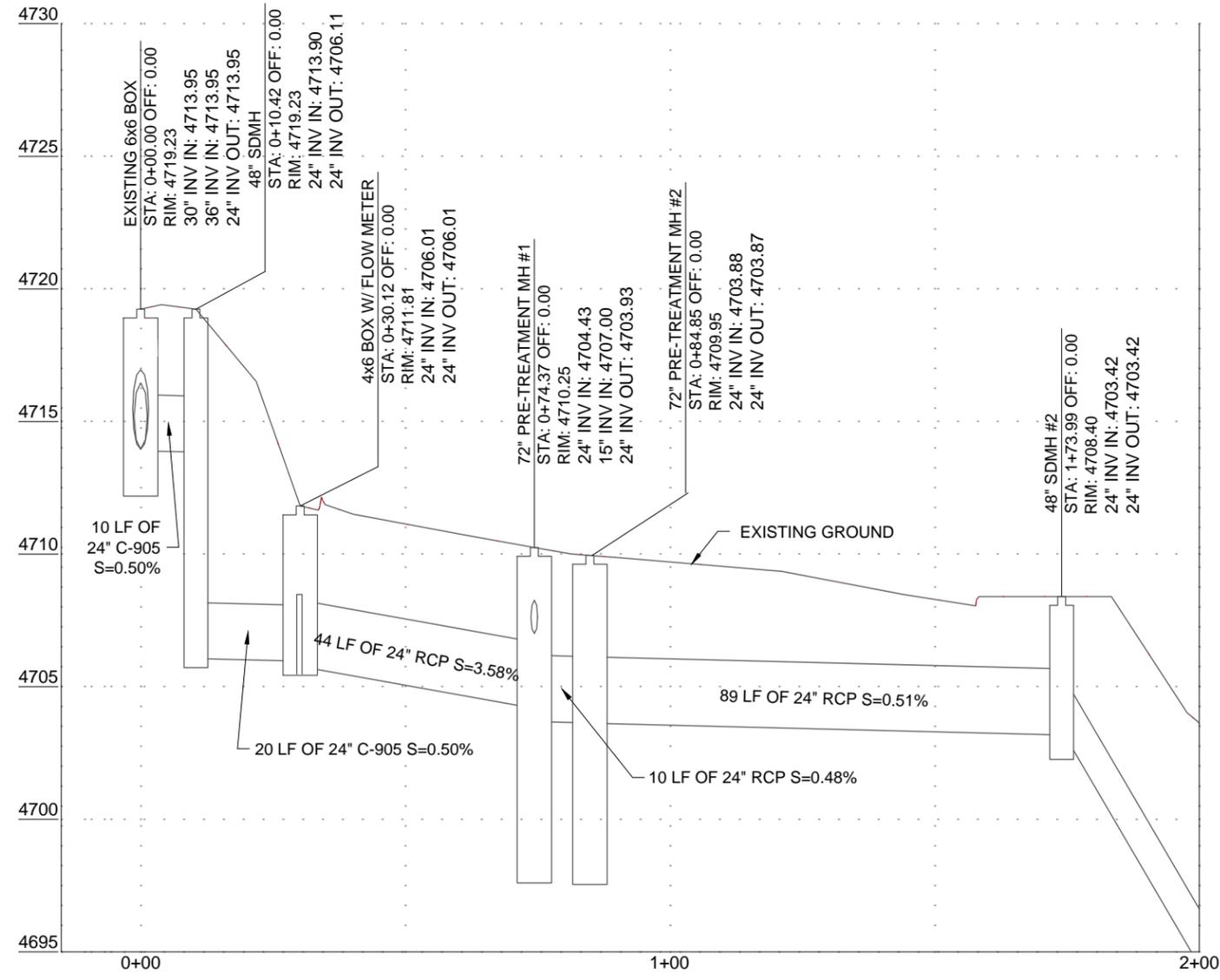
Total: _____ **\$2350.00**



SPANISH FORK CITY
ENGINEERING & SURVEYING
40 SOUTH MAIN STREET
SPANISH FORK, UTAH 84660
(801) 804-4550



POWERHOUSE ROAD DRAINLINE 2013



| DRAWN: | JLR | REVISION | BY | DATE |
|------------|-----|----------|----|----------|
| DESIGN: | LCS | | | |
| CHECK: | LCS | | | |
| SCALE: | | | | 5/1/2013 |
| DRAWING #: | | | | 1"=30' |
| | | | | W1 |

Memo

Date: May 6, 2013
To: Mayor and City Council
From: Chief Steve Adams

Regarding: Utah Division of Forestry, Fire and State Lands and the Spanish Fork City Contract.

This contract is a renewed contract that has been in place for several years. Although not changed, Junior Baker has reviewed this prior to my sending to you for approval.

I therefore submit this agreement for your review and potential approval.



**Memorandum of Understanding
Between the
Utah Division of Forestry, Fire, and State Lands
and the**

This memorandum of understanding is made by and between Spanish Fork City VFD, hereinafter referred to as the "Department" or "District" as appropriate, and the State of Utah, Department of Natural Resources, Division of Forestry, Fire and State Lands, hereinafter referred to as "Division" as an addendum to the Utah County Cooperative Agreement. "Department" or "District" and "Division" shall hereafter be referred to jointly as "the parties".

PURPOSE OF THIS Memorandum of Understanding (MOU): to provide a mechanism for procurement, use and compensation for services provided by the fire department or district outside its jurisdictional area of responsibility to the State of Utah and its cooperators; pursuant to cooperative agreements, operating plans, closest forces agreements and suppression resource needs in support of fire suppression.

This MOU may also be used for the purposes of procuring personnel and equipment for the purposes of other fire management activities under the direction of the Division such as fuels mitigation and prescribed fire projects both inside and outside of the department or district's jurisdictional area. Any project work done for federal agencies must be done under the conditions of a separate agreement.

WITNESSETH:

WHEREAS it is in the best interest of the State of Utah and it's cooperators to have wildland fires detected and suppressed quickly before they become large and more difficult to control; and

WHEREAS the Department or District may have the capability to respond and suppress fires under the jurisdiction of the Division and/or its cooperators in a more timely and effective basis than any other assets or resources in the state; and

WHEREAS the Department or District may have the capabilities and resources to assist the Division with fire hazard mitigation projects that mutually benefit both parties;

WHEREAS the Department or District represents that it is a duly constituted fire department, fire district, or non-profit association or political subdivision of the State of Utah authorized to provide fire protection within the boundaries of the **map attached** hereto and by reference made a part hereof (Appendix A); and

WHEREAS the Department or District may also have a limited number of units of firefighting equipment that can be made available to the Division for fire management work.

NOW THEREFORE, the parties to this agreement do hereby agree as follows:

The Division Agrees:

1. To provide personnel and wildland firefighting resources inside the incorporated jurisdictional boundary of the Department or District when deemed available by the Division, and when the Department or District has exhausted its own resources or capabilities and has requested assistance from the Division and / or it's cooperators. Payment for the Division's and cooperator resources will be based upon the suppression resources furnished at the actual cost of those resources to the Division.
2. To make available organizational training, and technical assistance and other expertise as available to the Department or District.
3. To make available such firefighting equipment as can be obtained and is suitable for the use of the Department or District in fire management work through programs such as Federal Excess Property Program (FEPP) by custodial agreement and the terms set forth in the Cooperative Fire Protection Agreement with the Counties throughout Utah.
4. To produce, update and distribute a handbook or manual that references rates, procedures and other references associated with this MOU.
5. To provide necessary forms as needed by the Department or District in executing its responsibilities under this agreement to the Division.
6. That the Department or District may refuse to furnish fire, police, EMT's, ambulance, or other personnel and equipment, when requested by the Division if by doing so it would reduce the Department or District resources to a level where it can no longer maintain an adequate level of fire protection or public safety on lands within its jurisdictional boundary or service area.
7. The Department or District may purchase wildland firefighting equipment and supplies through the Division's procurement system.
8. To inspect to Department or District's equipment annually or prior to use for mechanical soundness, safety and equipment inventory pursuant to NWCG guidelines and standards. This inspection does not replace the safety inspection required for vehicle license and registration by the State of Utah.

The Department Or District Agrees:

1. To provide the Division Area Office with a written report on all known wildland fires in which the Department or District wishes to be reimbursed within 30 days of occurrence along with other documentation related to billing. The report information is required for payment. Note: if a state or federal representative is on-scene, that person may relieve the Department or District of this requirement.
2. The Department or District may be requested to engage in fire management activities outside of the Department or District's jurisdictional boundaries or service area, such as another district, county, or state, provided that, in doing so, the Department or District's resources would not be reduced to a level where the Department or District can no

longer maintain an adequate level of fire protection on lands within its own jurisdictional boundary or service area.

3. To maintain and make available for use at the request of the Division, a work force and equipment subject to the provisions of this agreement, the FD manual and the Cooperative Fire Rate Agreement (Finance-100).
4. To accept direction and supervision by the Division or duly authorized representatives or NWCG or equivalent qualified cooperators while engaged in suppression activities at the Division's request. Also, to comply with the National Incident Management System (NIMS) Incident Command System (ICS) for protocol on the incident.
5. To maintain the following documentation on-board all vehicles listed on the Cooperative Fire Rate Agreement:
 - A current equipment inventory list
 - Letter of Cooperator verification
 - A copy of the Cooperative Fire Rate Agreement
 - A copy of this MOU
 - Division's Cooperator Manual
 - Pre-use inspection
 - Vehicle registration and proof of vehicle insurance
6. To provide a roster of qualified "red carded" personnel to the Division Area Office prior to each fire season. Each firefighter engaging in direct fire suppression or prescribed fire must have a current "red card" in their possession while working under this MOU. Details are found in the Division's Fire Department Manual and Rate Book.
7. To submit claims for reimbursement to the Division (Area Office) within **thirty (30) days** after release of its work force and/or equipment in the manner and form prescribed by the Division. NOTE: for every 30 days past due beyond the original 30 days described above, a 10% reduction may be deducted from the invoice amount as a penalty. No request for reimbursement will be accepted after the end of the calendar year.
8. To maintain wildland fire training qualifications and equipment standards as set forth by the Division. Personnel requested for structure protection on wildland urban interface or similar fires will be qualified to the level required for their structural firefighting position **and** basic wildland firefighter.
9. The Department or District shall provide the following insurance with a carrier authorized to conduct business with the State of Utah:
 - a. Workers' Compensation - Statutory for State of Utah
 - b. Employers' Liability;
 - i. \$100,000 each accident;

- ii. \$100,000 each employee disease; and
 - iii. \$500,000 each policy limit disease
- c. Commercial general liability limits of \$1,000,000 per occurrence and general aggregate limit. The policy shall contain a serviceability of interest provision, amount shall include coverage for:
- i. Bodily injury;
 - ii. Property damage;
 - iii. Prevision liability; and
 - iv. Personal injury.
- d. Commercial automobile insurance of \$1,000,000 combined single limit for each occurrence for all owned, hired or non-owned vehicles, applicable to claims arising from bodily injury or death or any person or property damage arising out of the ownership, maintenance or use of any vehicle.
- e. Annual Certificate of Insurance shall be provided to the Division as evidence that policies providing the required coverage and limits are in full force and effect.

IT IS MUTUALLY AGREED:

1. To the fullest extent permitted by law, the Division, the State of Utah and the Department of Natural Resources and the Department or District mutually agree to defend, indemnify and hold each other and their agents and employees harmless from and against all claims, damages, losses and expenses relating to, arising out of, resulting from, or alleged to have resulted out of any fire management activity conducted pursuant to this agreement, except that each party shall bear liability for its own intentional and negligent acts or omissions and the intentional and negligent acts or omissions of its employees or agents.
2. That claims arising from weight and balance, structural modifications and gross vehicle weight of any vehicle subject to this MOU are the sole responsibility of the Department or District to whom the vehicle belongs or possesses by agreement. The Division and its cooperators shall be held harmless by the Department or District whose vehicles are involved for any liabilities, damage, injury or claims that arise from the use and involvement of said equipment in the fighting of fires or other official use as provided for in this MOU. Any vehicles, including FEPP that the Department or District deems not suitable for the purpose of fire suppression shall be taken out of service immediately and removed from the Cooperative Rate Agreement.

To pay and reimburse the Department or District for fire management support services, which include equipment and personnel listed on the Cooperative Rate Agreement, at the rates established by the Division; provided, however, that payment for fire suppression shall be made only for such activities on land outside the Department or District's established jurisdictional boundaries or mandated service area, when requested by the agency having jurisdiction. Upon mutual agreement between the County and the Division, the Department or District may receive reimbursement for services for extended attack within their own service area on unincorporated private lands. Payment for prescribed fire and fuels work may be made for services both inside and outside of the department or district's area of jurisdiction.

3. The Department or District will also be reimbursed for fires on state or federal wildlands within its geographical boundaries or service area, unless as described in #5 below, when the Division requests services. Although, suppression action may occur under

closest forces or mutual aid in order to protect the Department or District's jurisdiction or neighboring jurisdictions during initial attack, reimbursement under this MOU should not be assumed.

4. The Department or District will only bill for back fill of permanent, full time, career paramedics and overhead firefighters at or above the Unit Leader level or, within the Operations Section, above the Single Resource level such as Task Force and Strike Team Leaders, at a rate equal to or less than the wage of the firefighter assigned under this MOU. The requesting unit may refuse to fill any position that includes back fill, portal to portal, or other entitlements charged by responding fire department resources.
5. Suppression action taken on state owned land within the incorporated boundaries of a town or city is not eligible for reimbursement under this agreement. All suppression activities in the incorporated towns and cities are the responsibility of the town or city.
6. Resources will be tracked by the local Interagency Fire Center by use of systems such as ROSS or WildCad. Resources covered under this agreement shall comply with ICS/NIMS demobilization procedures and not "self demobilize" from the assigned incident. The Division's area duty officer must approve dispatches outside of the local Interagency Fire Center dispatch zone.
7. Radio communications equipment standards under this agreement shall be narrow band (12.5 mhz) compliant. Resources being utilized within a "local area" only must have the capability of communicating by radio with the local Interagency Fire Center via the appropriate radio repeaters as well as communicate with field units on pre-programmed tactical and air to ground frequencies. Resources made available for dispatch outside of the local area shall have the ability to program all radios in the field.
8. Staffing of ordered equipment shall follow the standard staffing identified in the Cooperative Rate Agreement. However, if standard staffing cannot be achieved, a deduction will occur on the invoice or the equipment may be released for failure to comply with the terms of the Cooperative Rate Agreement. Staffing that exceeds the standard staffing identified in the Cooperative Rate Agreement or extra personnel must be approved at the time of the dispatch request. Staff that does not meet the NWCG minimum staffing requirements will not be reimbursed.
9. Support and Command vehicles shall only be eligible for compensation if ordered and approved by the Division on a case-by-case basis. Support and Command vehicles must appear on the Department or District's Cooperative Rate Agreement.
10. Payment to the Department or District will be made for services rendered. The Division will not be responsible for distribution of funds to individuals or entities other than the party to this agreement.
11. That the Department or District will be hired and reimbursed as set forth in a Cooperative Rate Agreement (Finance-100) attached hereto as Exhibit B, from the Division.
12. Equipment under Cooperative Fire Rate Agreement will not receive reimbursement for loss, damage or destruction of equipment due to ordinary wear and tear or loss. Damage which occurs as the result of driver / operator negligence or poor maintenance will be the responsibility of the department / district.
13. Replacement of expendable supplies such as, but not limited to foam concentrate, MRE's, backfiring fussees etc. may be replaced by the incident by use of a general

message form or use of the Fire Incident Replacement form and approved by the line supervisor or a Division representative.

14. Amendments: This agreement may be modified only by a written amendment signed by the parties. However, if mutually agreed, the parties may enter into specific supplemental, written agreements, subject to appropriate approvals, to accomplish the goals of this agreement and to carry out its terms and conditions.
15. Cancellation: The either party may terminate this agreement by written notice given to the other party, thirty (30) days in advance of the effective date of such termination.
16. Nondiscrimination: The parties' performances under this agreement shall be without discrimination as to race, color, creed, sex, or national origin.
17. Notices: All notices required by this agreement shall be in writing delivered to the person and address specified below or to such other persons or addresses as either party may designate to the other party by written notice.

DEFINITIONS

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|-------------------------|---|
| Closest Forces: | The use of the closest available appropriate qualified firefighting resources, regardless of agency, for initial attack. |
| Mutual Aid: | Reciprocal emergency response agreement between jurisdictional neighbors in which assistance is rendered. Traditionally this is done at no cost to the receiving agency. |
| Cooperator(s): | Cooperator under this agreement means agencies, entities or other stakeholders, other than the parties to this agreement, that agree to work or operate in a cooperative manner under written agreement with the Division toward common objectives such as fire suppression. |
| Department or District: | Refers to the fire department or fire district that is party to this MOU. |
| NWCG: | The National Wildfire Coordinating Group (NWCG) is made up of the USDA Forest Service; four Department of the Interior agencies: Bureau of Land Management (BLM), National Park Service (NPS), Bureau of Indian Affairs (BIA), and the Fish and Wildlife Service (FWS); and State Forestry agencies through the National Association of State Foresters. The purpose of NWCG is to coordinate programs of the participating wildfire management agencies so as to avoid wasteful duplication and to provide a means of constructively working together. Its goal is to provide a more effective execution of each agency's fire management program. The group provides a formalized system to agree upon standards of training, equipment, qualifications, and other operational functions. |
| FEPP: | Federal Excess Personal Property (FEPP) program, Federal property, originally purchased for use by a Federal agency, but no |

longer needed by that entity, is acquired by the USDA Forest Service for loan to one of the 50 States or the Territories for use in the State's rural or wildland fire protection program. As a result, the equipment stays in service to the United States, protecting lives and property across the nation. The Federal Government retains the title. The property must be returned to Federal Government when no longer used within the fire program.

Independent Action: Action taken on lands under the protection responsibilities of another agency/entity without the notification and approval, of that agency or entity.

Fire Management: all activities required to manipulate wildland fire in order to protect values at risk, enhance public safety and meet land management objectives. Activities may include but are not limited to: fire suppression, prescribed fire, prevention and education, hazardous fuel mitigation, training, planning and preparation.

SIGNATURES

| | |
|---|--|
| Department or District: Spanish Fork City VFD | Division of Forestry, Fire and State Lands |
| Address: 370 N Main Street Spanish Fork, Utah 84660 | Address: |
| Phone #: (801) 804-4771 | Phone #: |
| Authorized Agent: | Authorized Agent: |
| Authorized Signature: | Authorized Signature: |
| Date: | Date: |

County Representative: _____

Date: _____

List of Appendixes:

- A. Department or District Jurisdictional Boundary Map
- B. Completed Cooperative Rate Agreement



Memo

To: Mayor and City Council
From: Chris Thompson, Public Works Director/City Engineer
Date: May 14, 2013
Re: NRCS Emergency Watershed Protection (EWP) Program Amendment 6

Staff Report

The city has received a grant to from the National Resources Conservation Service (NRCS) to do flood control along the Spanish Fork River.

The total financial assistance (FA) construction cost of the Spanish Fork City FY12 EWP project is estimated at \$666,666; \$500,000 in NRCS FA funding and \$166,666 from the City (required cost-share of 25% of total construction cost).

There is still a significant amount of funds left over with all the work the city has already contracted out to be done along the river. We have therefore contacted the county and asked if they would participate by funding the match in going further up the canyon. They have agreed to do so for an amount of up to \$25,000. This also benefits the city as there should be less debris long term coming down the river into the city boundaries once the project is complete.

The work to go further up the canyon requires an amendment to the agreement with NRCS to extend the deadline for completion. Amendment 6 extends the completion date for the project to January 9, 2014. We recommend that the city council approve this amendment 6 with the NRCS for the EWP Program Grant.

Attached: amendment



NOTICE OF GRANT AND AGREEMENT AWARD

| | | | | | |
|--|---------------|---------------------------------|---|-------------------------------|---------------------------------------|
| 1. Award Identifying Number | | 2. Amendment No. | 3. Award/Project Period | 4. Type of Award Instrument | |
| 5. Agency: Natural Resources Conservation Service (NRCS) (Name and Address) | | | 6. Recipient Organization: (Name and Address) | | |
| | | | DUNS: | | EIN: |
| 7. NRCS Program Contact: | | 8. NRCS Administrative Contact: | | 9. Recipient Program Contact: | 10. Recipient Administrative Contact: |
| 11. CFDA Number | 12. Authority | | 13. Type of Action | | 14. Project Director |
| 15. Project Title/Description: | | | | | |
| 16. Entity Type: <input type="checkbox"/> Profit <input type="checkbox"/> Nonprofit <input type="checkbox"/> Higher Education <input type="checkbox"/> Federal <input type="checkbox"/> State/Local <input type="checkbox"/> Indian/Native American <input type="checkbox"/> Other | | | | | |
| 17. Select Funding Type: <input type="checkbox"/> Federal <input type="checkbox"/> Non-Federal | | | 18. Accounting and Appropriation Data | | |
| | | | Financial Code | Amount | Fiscal Year |
| | | | Treasury Symbol | | |
| Previous Total: | | | | | |
| Current Total: | | | | | |
| Grand Total: | | | | | |
| 19. APPROVED BUDGET | | | | | |
| Personnel | \$ _____ | Fringe Benefits | \$ _____ | | |
| Travel | \$ _____ | Equipment | \$ _____ | | |
| Supplies | \$ _____ | Contractual | \$ _____ | | |
| Construction | \$ _____ | Other | \$ _____ | | |
| Total Direct Cost | \$ _____ | Total Indirect Cost | \$ _____ | | |
| Total Federal Funds Awarded | \$ _____ | Total Non-Federal Funds | \$ _____ | | |
| Total Approved Budget | \$ _____ | | | | |
| This agreement is subject to applicable USDA NRCS statutory provisions and Financial Assistance Regulations. In accepting this award or amendment and any payments made pursuant thereto, the undersigned represents that he or she is duly authorized to act on behalf of the awardee organization, agrees that the award is subject to the applicable provisions of this agreement (and all attachments), and agrees that acceptance of any payments constitutes an agreement by the payee that the amounts, if any found by NRCS to have been overpaid, will be refunded or credited in full to NRCS. | | | | | |

| | | |
|---|------------------|-------------|
| Name and Title of Authorized Government Representative | Signature | Date |
| Name and Title of Authorized Recipient Representative | Signature | Date |

NONDISCRIMINATION STATEMENT

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

PRIVACY ACT STATEMENT

The above statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. Section 522a).

**AMENDMENT 6
to
COOPERATIVE AGREEMENT
68-8D43-12-09**

between the

**UNITED STATES DEPARTMENT OF AGRICULTURE
NATURAL RESOURCES CONSERVATION SERVICE (NRCS)**

and

SPANISH FORK CITY, UTAH (City)

PROJECT: Spanish Fork City, Utah, FY12 Emergency Watershed Protection (EWP) Project (#5077) – Technical and Financial Assistance

A. The purpose of amendment 6 is to extend the expiration date of the agreement from June 3, 2013 to January 9, 2014. Work is continuing and is expected to be completed in the fall of 2013. All references in the agreement to the expiration date of June 3, 2013, are hereby changed to January 9, 2014.

B. All other terms and conditions are unchanged.

C. The United States Department of Agriculture, Natural Resources Conservation Service and Spanish Fork City execute amendment three as of the date of final signature by USDA/NRCS on NRCS-ADS-093 form, Notice of Grant and Agreement Award, Amendment 3. The signatories represent that each is duly authorized to bind their respective organization to the terms of this amendment. By signing the NRCS-ADS-093 form, the City assures USDA that the program or activities provided for under this agreement will be conducted in compliance with all applicable Federal civil rights laws, rules, regulations, and policies.



Memo

To: Mayor and City Council
From: Chris Thompson, Public Works Director/City Engineer
Date: May 14, 2013
Re: River Trail Debris and Tree Removal Project, Change Order 1 to Extend Project up Spanish Fork Canyon

Staff Report

The city has contracted with Cody Ekker Construction to remove debris and invasive trees along the Spanish Fork River. This project is funded with an NRCS grant that requires a 25% city match. The bid to perform this work came in well under budget so this is to request a change order to extend the project up Spanish Fork Canyon.

There is still a significant amount of funds left over with all the work the city has already contracted out to be done along the river. We have therefore contacted the county and asked if they would participate by funding the match in going further up the canyon. They have agreed to do so for an amount of up to \$25,000. This also benefits the city as there should be less debris long term coming down the river into the city boundaries once the project is complete.

We recommend that the city council approve change order 1 to Cody Ekker Construction for the amount of \$79,999.88. There is enough currently approved budget to pay for this change order.

Attached: change order



Cody Ekker Construction, Inc.

412 E. 3200 N.
Lehi, UT 84043

Estimate

| Date | Estimate # |
|----------|------------|
| 5/6/2013 | 781 |

| Name / Address |
|---|
| SPANISH FORK CITY 40 S. MAIN ST SPANISH FORK, UTAH 84660 |

| Project |
|---------|
| |

| Description | Qty | Rate | Unit | Total |
|---|----------|----------|--------------|-------------|
| SPANISH FORK RIVER TRAIL EST-WORK ADDITION | | | | |
| 1. MOB | 1 | 5,000.00 | LS | 5,000.00 |
| 2. CLEAR DEBRIS AND TREES | 4,166.66 | 18.00 | LF | 74,999.88 |
| | | | Total | \$79,999.88 |

| Phone # | Fax # | E-mail |
|--------------|--------------|---------------------------------|
| 801-768-0945 | 801-768-0928 | codyekkerconstruction@yahoo.com |



REDEVELOPMENT AGENCY MEETING

PUBLIC NOTICE is hereby given that the Redevelopment Agency of Spanish Fork, Utah, will hold a public meeting in the City Council Chambers in the City Office Building, **40 South Main Street**, Spanish Fork, Utah, commencing at **6:00 p.m. on May 21, 2013**.

AGENDA ITEMS:

1. CALL TO ORDER:

2. CONSENT ITEMS:

These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.

- a. *Minutes of Redevelopment Agency Meeting – [May 7, 2013](#)

3. PUBLIC HEARING:

- a. FY 2013 Budget Revision #1

ADJOURN:

* Supporting documentation is available on the City's website www.spanishfork.org

Notice is hereby given that:

- In the event of an absence of a quorum, agenda items will be continued to the next regularly scheduled meeting.
- By motion of the Spanish Fork City Council, pursuant to Title 52, Chapter 4 of the Utah Code, the City Council may vote to hold a closed executive meeting for any of the purposes identified in that Chapter.

SPANISH FORK CITY does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the employment or the provision of services. The public is invited to participate in all Spanish Fork City Council Meetings located at 40 South Main St. If you need special accommodation to participate in the meeting, please contact the City Manager's Office at 798-5000.

**Tentative Minutes
Redevelopment Agency Meeting
May 7, 2013**

Elected Officials Present: Mayor G. Wayne Andersen, Councilmember Steve Leifson, Rod Dart, Richard M. Davis, Brandon B. Gordon. Absent: Councilmember Keir A. Scoubes.

Staff Present: David Oyler, City Manager; Junior Baker, City Attorney; Seth Perrins, Assistant City Manager; Dave Anderson; Community Development Director; Chris Thompson, Public Works Director; Dale Robinson, Parks & Recreation Director; Kent Clark City Recorder/Finance Director; Steve Adams, Public Safety Director; Angie Warner, Deputy Recorder.

Citizens Present: Whitney Ashton, Jolynne Goods, Mark Haley, Chrissy Henry, Paul M. Clark, Bryan & Cheryl Winkler, Kaeli & Laricia Lamb, Sydney Palombo, Josh Hogan, Ed Roberts, Stacey Roberts, Jaron Myrup.

ADJOURN TO REDEVELOPMENT AGENCY:

Councilman Davis made a **Motion** to adjourn out of City Council Meeting and into Redevelopment Agency Meeting.

Councilman Gordon **Seconded** and the motion **Passed** all in favor at 7:00p.m.

CONSENT ITEMS

- a. Minutes of Spanish Fork City Redevelopment Agency Meeting – November 6, 2012

Councilman Leifson made a **Motion** to approve the consent items.

Councilman Davis **Seconded** and the motion **Passed** all in favor.

NEW BUSINESS

Kent Clark presented and reviewed the FY 2014 Tentative Redevelopment Agency Budget.

Councilman Davis made a **Motion** to adopt the FY 2014 Tentative Redevelopment Agency Budget.

Councilman Dart **Seconded** and the motion **Passed** all in favor.

ADJOURN:

Councilman Leifson made a **Motion** to adjourn Redevelopment Agency meeting and reconvene back to City Council meeting.

Councilman Gordon **Seconded** and the motion **Passed** all in favor at 7:04 p.m.

ADOPTED:

Angie Warner, Deputy Recorder

RESOLUTION No. 13-05

ROLL CALL

| VOTING | YES | NO |
|--|-----|----|
| G. WAYNE ANDERSEN <i>Mayor (votes only in case of tie)</i> | | |
| ROD DART <i>Council member</i> | | |
| RICHARD M. DAVIS <i>Council member</i> | | |
| BRANDON B. GORDON <i>Council member</i> | | |
| STEVE LEIFSON <i>Council member</i> | | |
| KEIR A. SCUBES <i>Council member</i> | | |

I MOVE this resolution be adopted: Council member

I SECOND the foregoing motion: Council member

RESOLUTION No. 13-05

A RESOLUTION AMENDING DEFINITIONS IN THE SPANISH FORK CITY EMPLOYEE PERSONNEL POLICY MANUAL

WHEREAS, President Barack Obama signed the Patient Protection and Affordability Care Act (ACA) regarding health care reform in March, 2010; and

WHEREAS, this law is contained in over 2,500 pages, including over 1,100 directives where it is stated that the "Secretary shall..."; and,

WHEREAS, it is anticipated that over 100,000 pages of federal regulations either are or will be written to guide compliance with the ACA; and

WHEREAS, several minor aspects of the ACA have already taken effect; and

WHEREAS, beginning January 1, 2014, the employer responsibility portion of the ACA

takes effect, with major implications for the City; and

WHEREAS, the manner by which employees are defined, hours that employees work, and the relationship between the employer and employee are all conditions of the employer's responsibility to either provide insurance or pay penalties; and

WHEREAS, these relationships, before January 1, 2014, will determine what responsibilities an employer will have to provide insurance to its employees as of January 1, 2014; and

WHEREAS, it is recognized that the complexities and requirements of the ACA are not and cannot be fully understood at this point in time; however, the City desires to make changes and updates to the Employee Personnel Policy Manual as timely as possible, so that the City is acting in good faith to comply with the law and applicable regulations;

NOW THEREFORE, be it resolved by the City Council of Spanish Fork City that the Spanish Fork City Employee Personnel Manual is hereby amended as follows:

1. The definition of **Temporary Employee** is hereby repealed from §1.04.050 and all references thereto are deleted from the rest of the policy.

2. The following terms in §1.04.050, Definitions, are amended or enacted as follows:

Benefits Normally Provided means sick leave, vacation leave, accrued comp time, retirement contributions, and health, dental, and life insurance - with their respective shared costs. Employer contributions for insurance, mandated by state or federal law, are not considered benefits normally provided.

Full-time employee means one who has successfully completed the initial probationary period and is expected to work approximately forty (40) hours per week and approximately 2080 hours per calendar year. Full-time employees receive benefits normally provided by the City and have an expectation of receiving those benefits from the beginning of their employment.

Part-time employee means one who is expected to work no more than 130 hours in any month and less than 1560 hours in a year.

Permanent Part-time employee means one who works a minimum of 1,040 hours and a maximum of 1,560 hours per calendar year, and is eligible to receive benefits at a rate set by the City Manager.

Personnel Committee or Committee means the seven (7) member committee, composed of the mayor, two city council members, the city manager, assistant city manager, and two (2) city employees.

Seasonal employee means one who is expected to work during the specific period or season from April 15 to October 15 to meet division personnel needs during the season. Seasonal employees will not work more than 1560 hours during the season. (i.e. swimming pool, golf course, streets, parks, etc.)

Variable employee means an employee whose schedule may be uncertain and erratic from month to month and throughout the year. A variable employee may work more than 130 hours in any given month or for a few consecutive months, however, a variable employee cannot work more than an average of 130 hours each month over the course of an entire year.

2. This resolution is effective immediately upon passage.

DATED this 21st day of May, 2013.

G. WAYNE ANDERSEN, Mayor

Attest:

KENT R. CLARK, City Recorder



PRELIMINARY PLAT

REPORT TO THE CITY COUNCIL MAPLE MOUNTAIN PRELIMINARY PLAT AMENDMENT

Agenda Date: May 8, 2013.

Staff Contacts: Dave Anderson, Community Development Director.

Reviewed By: Development Review Committee, Planning Commission.

Request: Salisbury Homes is requesting Preliminary Plat approval for an Amendment to the current Maple Mountain approval.

Zoning: R-1-12.

General Plan: Low Density Residential.

Project Size: some 99 acres.

Number of lots: two additional lots are proposed.

Location: approximately 200 North 1900 East.

Background Discussion

Salisbury Homes is requesting Preliminary Plat approval for an Amendment to the current Maple Mountain approval. The proposed Amendment is rather simple, the applicant is proposing to add a small parcel to the development and to have that parcel divided into two lots.

Planning Commission

The Planning Commission reviewed this request in their May 8, 2013 meeting and recommended that it be approved. Draft minutes from that meeting read as follows:

Maple Mountain Amended

Applicant: Salisbury Homes
General Plan: Low Density Residential
Zoning: R-1-12
Location: 1900 East 200 North

Mr. Anderson explained that the project had approximately 100 acres configured in an odd way. There are two sections that are not connected. The proposal involves incorporating the Kessinger property into the development and to have the configuration of the overall project change a little bit.

Commissioner Swenson **moved** to recommend **approval** of the amended Preliminary Plat for Maple Mountain. Commissioner Gull **seconded** and the motion **passed** all in favor by a roll call vote.

Development Review Committee

The Development Review Committee reviewed this request in their May 22, 2012 meeting and recommended that it be approved. Draft minutes from that meeting read as follows:

Maple Mountain Amended

Applicant: Salisbury Homes
General Plan: Low Density Residential
Zoning: R-1-12



Location: 1900 East 200 North

Mr. Pierce explained that the Kessinger lots were separate from Central Bank and Salisbury. He said that the road in front of the Kessinger parcels would need to be dedicated with Maple Mountain Plat C and that is why they are now being included in the Maple Mountain project. He further explained that he had matched the old Preliminary Plat with the amended proposal and that the addition of the Kessinger parcels was the only change.

Mr. Baker **moved** to **approve** the Maple Mountain Amended Preliminary Plat. Mr. Johnson **seconded** and the motion **passed** all in favor.

Mr. Baker **moved** to **adjourn**. Mr. Johnson **seconded** and the motion **passed** all in favor at 10:19 a.m.

Budgetary Impact

Staff anticipates no budgetary impact with either the approval or denial of this proposal.

Recommendation

Staff recommends that the proposed Preliminary Plat be approved.



**ADDENDUM TO THE MAPLE MOUNTAIN
SUBDIVISION DEVELOPMENT AGREEMENT**

WHEREAS, Spanish Fork City (City) and Salisbury Development, L.C. (Salisbury), together with others, entered into a development agreement on the 15th day of January, 2013, whereby Salisbury is the primary developer of a residential subdivision known as Maple Mountain Subdivision; and

WHEREAS, Salisbury has obtained enough additional property to add two single family lots to the project in order to connect existing streets and improve traffic flow for both the City and its residents; and

WHEREAS, the additional property was initially part of the project but was not included when it was re-approved due to separate ownership; and

WHEREAS, by adding some additional property, an amend preliminary plat has been prepared and needs to be substituted for the preliminary plat attached as an exhibit to the Maple Mountain Subdivision Development Agreement dated January 15, 2013;

NOW THEREFORE the parties hereto contract, covenant, and agree as follows:

1. The amended preliminary plat attached as exhibit A to the Maple Mountain Development Agreement is hereby substituted for the amended preliminary plat attached hereto as Exhibit B.
2. Except as modified herein, all of the terms, conditions, obligations, and benefits of the Maple Mountain Subdivision Development Agreement dated January 15, 2013 remain unchanged and remain enforceable by all of the parties to that agreement.

DATED this __ day of May, 2013

Spanish Fork City by:

G. WAYNE ANDERSEN, Mayor

Attest:

Kent R. Clark, City Recorder

Salisbury Developers, Inc. by:

RICK M. SALISBURY, President



PRELIMINARY PLAT

REPORT TO THE CITY COUNCIL WHITE RAIL PRELIMINARY PLAT REAPPROVAL

Agenda Date: May 21, 2013.

Staff Contacts: Dave Anderson, Community Development Director.

Reviewed By: Development Review Committee, Planning Commission.

Request: Lewis Bankhead is requesting that that the Preliminary Plat be reapproved for an 87-lot subdivision located in the R-1-6 Zone. The approval for this project expired on March 20, 2013.

Zoning: R-1-6.

General Plan: High Density Residential.

Project Size: 26.14 acres.

Number of lots: 87.

Location: approximately 900 North State Road 51.

Background Discussion

This proposal involves reapproving the Preliminary Plat for White Rail, a development containing 87 residential lots. No changes are proposed from the City's most recent approval.

As currently proposed, the project meets the City's requirements for standard subdivisions in the R-1-6 Zone. As such, City staff has recommended that the proposed development be approved.

Planning Commission

The Planning Commission reviewed this request in their May 8, 2013 meeting and recommended that it be approved. Draft minutes from that meeting read as follows:

White Rail Reapproval

Applicant: Lew Bankhead
General Plan: High Density Residential
Zoning: R-1-6
Location: 980 North State Road 51

Mr. Anderson explained that this project lost its vesting in March. The applicant is in need of re-approval.

Chairman Gonzales asked if there was building already being done. Mr. Anderson said that dirt had been moved but no building.

Commissioner Fallon asked about phasing. Mr. Anderson said that the staff report shows the project in different phases.

Lew Bankhead

Mr. Bankhead explained that his intent is to proceed with A, B and C and continue with D and E. The last phase would be G.

Discussion was held regarding the City's standards of a 50 home limit before a second access is connected.



Chairman Gonzales **moved** to recommend **reapproval** of the White Rail Preliminary Plat. Commissioner Gull **seconded** and the motion **passed** all in favor by a roll call vote.

Development Review Committee

The Development Review Committee will review this request in their May 9, 2013 meeting. Draft minutes from that meeting should be available in the Commission meeting.

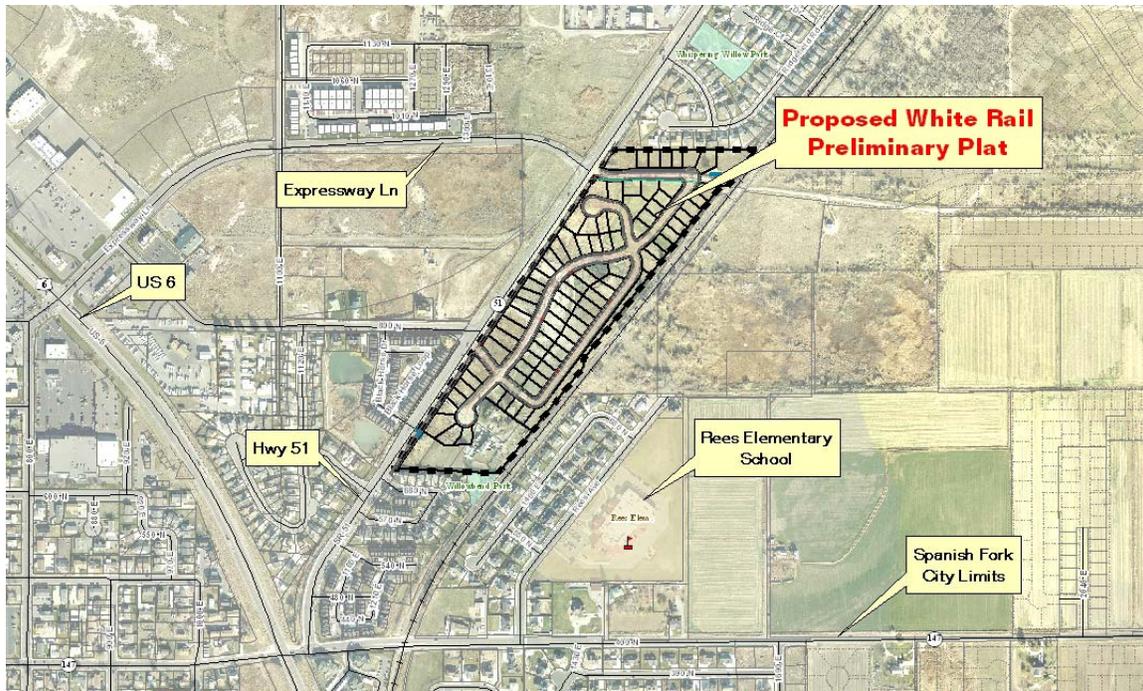
Budgetary Impact

There is no immediate budgetary impact anticipated with the approval of this plat.

Recommendation

Staff recommends that the proposed Preliminary Plat be approved subject to the following conditions:

1. That the applicant meet all City development standards.





ANNEXATION

REPORT TO THE CITY COUNCIL WRIGHT ANNEXATION ACCEPTANCE

Agenda Date: May 21, 2013.

Staff Contacts: Dave Anderson, Community and Economic Development Director.

Request: Spanish Fork City proposes to annex some 18 acres into Spanish Fork City.

General Plan: Industrial.

Zoning: Industrial 1 proposed.

Project Size: 18 acres.

Number of Lots: not applicable.

Location: approximately 1500 West and 3300 North.

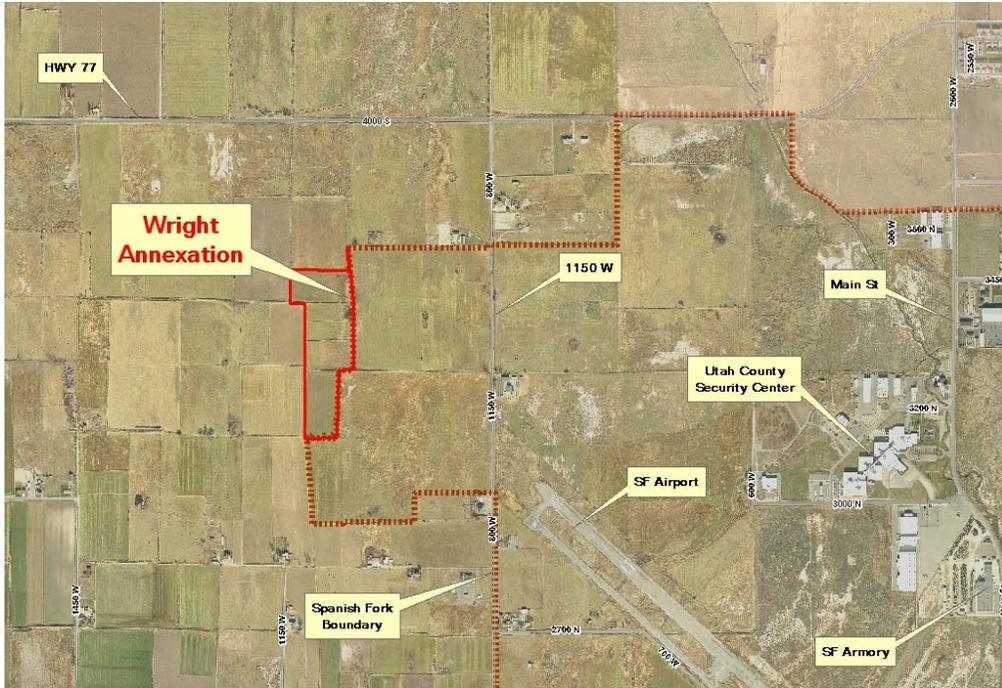
Background Discussion

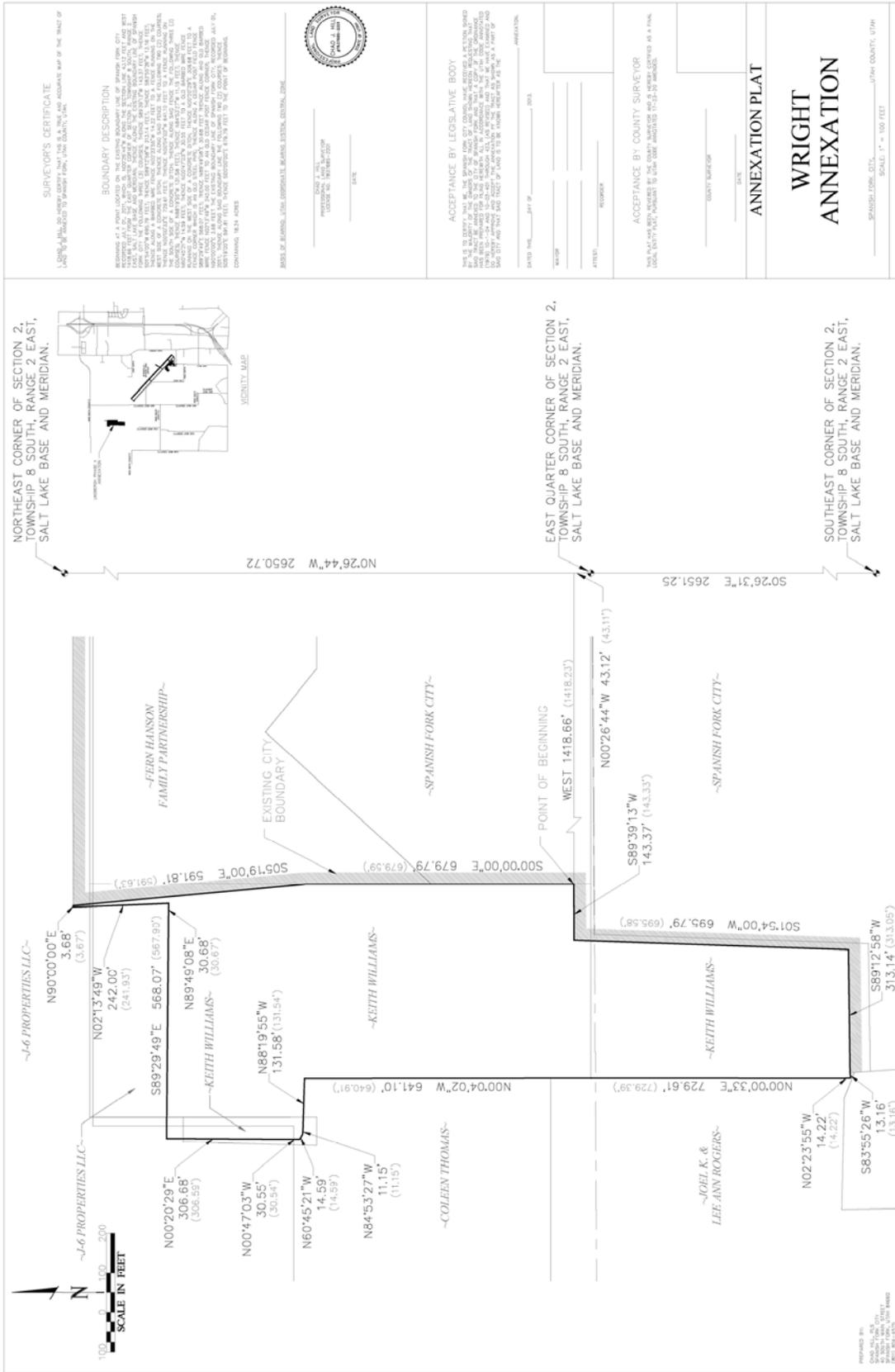
This proposed Annexation involves approximately 18 acres and would help facilitate the expansion of the Spanish Fork/Springville Airport. At this time, it is only proposed that the City Council accept the Annexation for further study. Accepting the Annexation for further study does not obligate or bind the Council to eventually approve the Annexation.

Recommendation

Staff recommends that the proposed Wright Annexation be accepted for further study.







SURVEYOR'S CERTIFICATE

BOUNDARY DESCRIPTION

BEARING AND DISTANCE

ACCEPTANCE BY LEGISLATIVE BODY

ACCEPTANCE BY COUNTY SURVEYOR

DATE: _____

TIME: _____

BY: _____

FOR: _____

SCALE: 1" = 100 FEET

SPANISH FORK, OKLA.

LIPAH COUNTY, OKLA.

WRIGHT ANNEXATION PLAT

WRIGHT ANNEXATION

REPORT TO THE CITY COUNCIL