

**Adopted Minutes  
Spanish Fork City Council Meeting  
October 2, 2012**

Elected Officials Present: Mayor G. Wayne Andersen, Councilmembers Steve Leifson, Rod Dart, Keir A. Scoubes, Richard Davis, Brandon Gordon.

Staff Present: David Oyler, City Manager; Junior Baker, City Attorney; Seth Perrins, Assistant City Manager; Dave Anderson; Community Development Director; Chris Thompson, Public Works Director; Dale Robinson, Parks & Recreation Director; Kent Clark City Recorder/Finance Director; Steve Adams, Public Safety Director; Angie Warner, Deputy Recorder; Bill Bushman, Buildings & Grounds Maintenance Supervisor; Amy Wall, greenhouse worker; Tyler Aitken, Intern.

Citizens Present: Jeremy Hawk, Dalton Hawk, Cary Hanks, Cary Robarge, Mike Mendenhall, Brad Tanner, Randal Jensen, Ruther Davis, Cecilia Davis, Amy Wall, David Bourne, Mason Nielson, Spencer Olson, unknown, Braxton Buck, Alex Huhtala, Mason Allen, Conner Seamons, Scott Dunn.

**CALL TO ORDER, PLEDGE, RECOGNITION:**

Mayor Andersen called the meeting to order at 6:00 p.m.

Dalton Hawk led in the pledge of allegiance.

**Utah County Health Department & Outrage (Anti-Tobacco Youth Group)**

Cecilia Davis, with Outrage, presented smoke free signs to Dale Robinson for the skate park to help promote smoke free parks.

**PUBLIC COMMENTS:**

Cary Hanks, Director & Cary Robarge, President of the Chamber of Commerce reminded everyone of the scarecrow contest. All entries are welcome for a \$10 fee. They also thanked city staff for the beautiful planter boxes on Main Street.

**COUNCIL COMMENTS:**

Councilman Scoubes said the Harvest Moon Hoorah was a success and thanks to all the volunteers.

Councilman Davis went to the airport to tour the construction for the runway. Councilman Davis commented on the Rachel's Challenge event that he attended at Maple Mountain High School.

Mayor Andersen said our condolences go out to the family of Nick Ivie. He was a border patrolman killed while on duty. He was a past ambulance volunteer and resident of Spanish Fork.

**SPANISH FORK 101:** Dale Robinson, Parks & Recreation Director – City Greenhouse Program  
Mr. Robinson turned the time over to Bill Bushman & Amy Wall to speak about the city greenhouse and main street planter boxes.

Mr. Bushman said the success of the Adopt a Planter Program could not be done without our staff and volunteers.

Ms. Wall explained the greenhouse program. Ms. Wall said that there have been complaints of the flowers being taken out of the main street planters too early. So this year we have made adjustments and will keep the flowers in until the middle of October.

**CONSENT ITEMS:**

- a. Minutes of Spanish Fork City Council Meeting – September 18, 2012
- b. 1000 North Road Widening Project 2012 – Signal Modification Change Order 2
- c. Questar Agreements for Natural Gas to the North Park Pavilion
- d. Xpress Bill Pay Contract Revision
- e. Goran, LLC. Airport Road Closure & Runway Shift Contract
- f. Staker Parsons Airport Apron Rehab Contract

Councilman Leifson made a **Motion** to **approve** the consent items.  
Councilman Dart **Seconded** and the motion **Passed** all in favor.

**PUBLIC HEARING:**

**Ordinance #13-12 Abandoning a Public Access Easement on Lot 20, Canyon View Subdivision Plat B**

Junior Baker said when the Canyon View Subdivision was created an access easement was included. The Nebo School District would like this access closed. The City would like to abandon the easement to the Lot 20 property owner and they are willing to accept.

Councilman Gordon made a **Motion** to move into Public Hearing.  
Councilman Scoubes **Seconded** and the motion **Passed** all in favor at 6:42 p.m.

Mayor Andersen welcomed public comment.

There was no public comment.

Councilman Davis made a **Motion** to move out of Public Hearing.  
Councilman Gordon **Seconded** and the motion **Passed** all in favor at 6:42 p.m.

Councilman Leifson made a **Motion** to **approve** Ordinance #13-12 Abandoning a Public Access Easement on Lot 20, Canyon View Subdivision Plat B.  
Councilman Dart **Seconded** and the motion **Passed** all in favor with a roll call vote.

**NEW BUSINESS:**

**Presentation on Business Licenses Program and Potential Modifications**

Dave Anderson said the City issues licenses to businesses to have a registry and provide inspections. This presentation is to discuss raising the license fee or leave it the same.

Councilman Leifson proposes to keep the fee as low as we can. The businesses get approached by people all the time to donate. Let's keep it as business friendly as we can.

Council agrees to keep the fee low.

Dave Anderson said at the next City Council meeting agenda will be Title 15 with the changes.

**Parlant Technology Contract – Providing a mass communications tool for city use, including**

**emergencies**

Seth Perrins explained that this mass communication tool can communicate with the public for notifications, emergencies, etc. This product can call residents to send out a message within minutes. The tool the City currently uses to send messages takes hours making the information outdated by the time some residents receive it. This Parlant Tech tool can communicate with our financial program, Caselle. The City can notify residents that their bill is past due. The Recreation department can also use this for the sports programs. Staff has also spoken with Nebo School District and asked if we can use their contact data base that is updated every year. They agreed to let the City use this. This company is based out of Provo. There are other cities in north Utah County that are using this product as well.

Tyler Aitken reviewed the process to receive the bids for the request.

Mr. Perrins said staff recommends the bid be awarded to Parlant Tech in a non-binding contract for the amount of \$15,136.00 plus a \$500 setup fee. If the City does not like the service, there would have to be a 30 day notice of cancellation.

Councilman Dart made a **Motion** to **approve** the Parlant Technology Contract providing a mass communications tool for City use, including emergencies for \$15,136.00 plus a \$500 one time setup fee, for a 5 year term.

Councilman Leifson **Seconded** and the motion **Passed** all in favor.

**ADJOURN:**

Councilman Dart made a **Motion** to **adjourn**.

Councilman Gordon **Seconded** and the motion **Passed** all in favor at 7:39 p.m.

ADOPTED: October 16, 2012

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Angie Warner, Deputy Recorder