

**Adopted Minutes
Spanish Fork City Council Meeting
March 30, 2010**

Elected Officials Present: Mayor G. Wayne Andersen, Councilman Steve Leifson, Keir A. Scoubes, Richard M. Davis, Jens P. Nielson, Rod Dart

Staff Present: Seth, Dave Oyler, Junior Baker, Dave Anderson, Dale Robinson, Kelly Peterson, Richard Heap, Kent Clark, Dee Rosenbaum, Chris Thompson, Tyler Jacobson

Citizens Present: Michael Hess, Cary Hanks, Lana Creer Harris, Jen Wakeland, Adam Wakeland, Tyler Jacobson, Whitney Jacobson, Stephen Shaw, Mike Morely, Laura Lee Adams, Barbara P. Simpson, David Simpson, Taylor Peterson, Isaiah Peterson, Parker Peterson, Nik Simpson, Brianna Timmons

CALL TO ORDER, PLEDGE, RECOGNITION:

Mayor Andersen called the meeting to order at 6:00 p.m.

Councilman Leifson led in the pledge of allegiance.

Mayor Andersen stated one of the fun things he has the chance to do is recognize those that have accomplished above and beyond the normal everyday.

Mayor Andersen stated Ms. Barbara Peterson Simpson received a prestigious award from the Veterans of Foreign Wars. He would like to say thank you on behalf of the city for all the hard work she does in the community.

Mayor Andersen stated Richard Heap is known throughout the state as Mr. Water. He has contributed as much to the beneficial use of water and the protection of water as anyone he knows. Mr. Heap was recognized by the Rural Utah Water Users Association this last week.

Mayor Andersen stated we have a dedicated staff and he is proud to extend appreciation for all that they do.

COUNCIL COMMENTS:

Councilman Nielson attended the water law meetings. He noted when you get a drink of water you do not understand the process it takes to make it possible to get the drink of water. Water in the West is a bigger issue than most people think and it is such a great resource to have access to.

Councilman Leifson attended the UMPA conference in St. George. He reported there was a lot of great information. We have some great people involved with great boards that are aware of what is going on in the power industry. The west has mostly coal burning power plants and they are doing the best they can to work with the new

administration, which is not fond of coal burning plants. There could be some costly changes to our plants with the current legislation, if it's passed.

Councilman Dart reported the library staff is working hard to get the summer library program going. He asked Cary Hanks with the Chamber of Commerce to come announce what's going on.

Ms. Cary Hanks, Chamber Director, stated representative Jason Chaffetz is coming tomorrow to speak at the High Chaparral. She invites anyone interested to attend and hear what he has to say. She also announced Outback Graphics as the business of the month. The Easter egg hunt will be this Saturday at 9:00 a.m. at the sports park. She added that they have filled over 10,000 Easter eggs for the event.

Councilman Dart thanked all the local area merchants for their donations which make the Easter egg hunt possible.

CONSENT ITEMS:

a. Minutes of Spanish Fork City Council Meeting - March 16, 2010

Councilman Leifson made a **Motion** to accept the consent items. Councilman Dart **Seconded** and the motion **Passed** all in favor by a roll call vote.

NEW BUSINESS:

Appointment of City Treasurer

Mayor Andersen would like to appoint Tyler Jacobson as the City Treasurer as of June 15, 2010, effective after he is officially sworn in.

Mayor Andersen stated there were several great applicants that applied for this position. He extended his appreciation to those that went out of their comfort zone and applied. The interview group was the Mayor, City Manager, and Assistant City Manager. The Finance Director was also involved in the process.

Mr. Tyler Jacobson explained how he came to be employed by the city in the first place and he is excited about this new opportunity.

Councilman Dart made a **Motion** to approve the Mayor's appointment of Tyler Jacobson as City Treasurer effective June 15, 2010. Councilman Nielson **Seconded** and the motion **Passed** by a roll call vote all in favor.

Proposed Preliminary Plat, the proposed Academy Park Subdivision would create a six-lot subdivision at approximately 1200 South Del Monte Road.

Mr. Dave Anderson explained this proposed change has some requirements that will need to be implemented within 90 days.

Mr. Mike Morley stated what they are asking for is due to the economy they are unable to install the improvements in front of the old concrete plant at this time. He hopes

they can postpone those improvements until any further changes would happen. He would make the commitment that when they are in a position to do those improvements they will do so.

Mr. Junior Baker clarified what Mr. Anderson and Mr. Morley are asking. Mr. Anderson is saying the Planning Commission recommendation requires the entire preliminary plat s to be submitted as a single final. This would require improvements across the entire frontage. Mr. Morley is asking to do is to allow them to do phase I MATC and at a later time Phase 2 in separate final plats which is when they will do those improvements. It is typical to do phasing and require improvements at those times. He stated it is common to have plats come in phases as far as the improvements are concerned. The City has also required off site improvements to fill in the gaps on the same preliminary plat in master planned developments, so the Council has the discretion to approve either request.

Councilman Nielson clarified on the improvements requirements.

Mr. Morley stated that any improvements on the site would trigger the requirements and he is committing that when they can afford the improvements they will do so at that time.

Councilman Nielson feels we need to be consistent and it is common in development to have phases, he would like to do with what is consistent with what they do with other developers.

Councilman Leifson made a **Motion** to approve Academy Park preliminary plat with the following conditions:

1. That all zoning violations within the Plat be corrected within 90 days of the approval of the Preliminary Plat.
2. That the project may be developed in two Phases.
3. That both Phases be completed within a reasonable time.

Councilman Nielson **Seconded** and the motion **Passed** by a roll call vote.

Arbor Day Resolution

Mr. Dale Robinson explained the events they are planning for Arbor Day and asked that the resolution be approved.

Councilman Dart made a **Motion** to approve Resolution 10-03 Proclaiming Arbor Day. Councilman Scoubes **Seconded** and the motion **Passed** all in favor.

I-CORE Storm Drain Contract – I-15 from 100 North to Main Street, U.S.-6 from 1000 North to I-15

Mr. Chris Thompson explained this agreement is the result of a lot of work with UDOT. UDOT will also grant the easement between 100 north and 400 north in order to install a trunk line to connect the system. He stated they have waited years to get the approval for these projects and are now able to get the master plan finished in that area.

Councilman Scoubes asked regarding the detention basins if they stay or are able to be moved.

Mr. Chris Thompson stated these will be detention basins not retention basins, retention basins do not have an outlet and detention basins do.

Councilman Davis made a **Motion** to approve the storm drain system maintenance and cooperative agreement. Councilman Leifson **Seconded** and the motion **Passed** all in favor.

CLOSED SESSION:

Councilman Dart made a **Motion** to adjourn to Closed Session for Potential Land Sale. Councilman Leifson **Seconded** and the motion **Passed** all in favor by a roll call vote at 6:49 p.m.

Councilman Dart made a **Motion** to adjourn the Closed Session back to the Budget Work Session. Councilman Scoubes **Seconded** and the motion **Passed** by a roll call vote all in favor at 7:23 p.m.

BUDGET WORK SESSION:

Review of Tentative Budget FY 2011

Mr. Oyler stated the budget will be reviewed tonight. He then reviewed the different departments. He noted there are no salary adjustments in this coming budget, the current budget we have has no salary increases or merit increases, this will be the third year we have not had a merit increase. Employees have not had a full raise for three years. However, the insurance adjustments this year, so far, went up 8% in 2011. The city will pick that adjustment up. Retirement has not changed with the exception of the Police Department which went up 2% or 3%. The State retirement will continue to increase for the next 4-5 years and then stay steady for the next 20+ years. The benefit to the employee will decrease over the next years. This will be a decrease in benefit to the employees over the years but it will cost more money. The biggest costs other, than the purchasing of power are the labor costs.

Mayor Andersen stated they have not replaced all that have left the system, there are positions that have been replaced and some that have not.

Mr. Oyler said they have tried to maintain a streamlined labor force, but they have not stopped growing and the services still have to be provided. They have tried to cut back considerably on some of the costs that are out there. The current budget they are in did not include new motor vehicles, he noted we cannot do that for too many years or it creates problems so they added back in next year's budget some necessary vehicles. They have worked with the mechanics and know every motor vehicle in the city. They determined which ones can last a little longer and which ones need to be replaced. Capital expenditures are anything over \$5,000. Water and streets have large capital expenditures. There are currently no capital projects budgeted in the General Fund. Safety is the number one priority.

Mr. Kent Clark gave a presentation regarding the finances of the city budget. Approximately \$14 million runs the General Fund. He explained what services come from the General Fund, and how we pay for General Fund services. He noted that the revenue stream is falling and they need to figure out how to bridge the gap. He stated we have \$1,280,000 available this year in the General Fund Cash Reserves that the State Auditor says we must use. Mr. Clark discussed the revenue sources and a possible new source which could be the cable, internet and phones. They are also doing a utility rate comparison to see where the city stands.

Mr. Dave Oyler stated the Council is open to any ideas the citizens may have to share dealing with the balancing of the budget. There is really no way to trim out big items unless they start to cut services. He added that one of the Council's in the future will have to determine the capacity of the library or expand it because in the near future they will be at capacity.

Councilman Scoubes suggested using some sort of offsite system to enable them to keep books that don't get checked out as often at an offsite center.

Mr. Dee Rosenbaum addressed some of the issues with the public safety department. He noted they now use electronic equipment which is quite costly to maintain, also their gear and replaceable items are significant costs in the budget.

Mr. Dave Oyler explained the savings they have being able to use the volunteer fire and ambulance. He stated Lehi City spends over \$3 million annually where we spend about \$1 million for the same services.

Mr. Dee Rosenbaum said the changes in the traffic school fees that the district court has implemented have caused a reduction in the participation of the program. The changes have cost the city approximately \$50,000 as a loss. The changes in the dispatch fees have also caused a fairly significant increase as well, close to \$280,000.

Councilman Scoubes asked if there are false calls and erroneous calls to dispatch often. He noted they are roughly charging \$26 dollars a call and asked if there is a fee to re-coupe the costs for the false dispatch calls.

Mr. Dee Rosenbaum stated the dispatch center takes a certain amount of dollars to operate and the calls are evenly spread throughout the county, they spread the cost to all the participating entities.

Discussion was made regarding ways to re-coupe fees for the false 911 dispatch calls.

Mr. Junior Baker stated there is not a lot of savings regarding calls to dispatch that are not warranted, since false 911 calls are a crime anyway.

Mr. John Bowcut addressed the Broadband changes to the budget especially regarding the phone system roll out. The costs are directly based on a 30% take rate. The cable rates have increased and the tradition has been to charge only our cost, they would like to continue to do that. There is a full digital conversion in the budget, the

competition has been doing that and the City will need to keep up. That will be based on if the revenue comes in and will not roll out until the end of the year for the full digital conversion.

Mr. Dale Robinson reviewed the Parks and Recreation budgets and noted the departments that had increases mostly due to vehicle lease issues and the rodeo status change. They are being stretched in the parks departments. The city requires developers to build parks and the city maintains them.

Discussion was made regarding increases in recreation program costs to help cover the needs.

Mr. Chris Thompson reviewed the water and streets department budget issues. He noted that roads are one of the main concerns right now. They have taken a hard look at chip sealing roads and are working on a new maintenance program to use the B&C Road funds. The water department in Spanish Fork is run with fewer employees than other cities our size and we have two water systems. The Water Master Plan is a big project to see where the city is losing water and they plan to work to get those fixed. The Pressurized Irrigation has an item to create a master plan, and sewer collection has received a CDBG grant to maintain the sewer line replacement rotation. They are planning to do a major review of the lines.

Mr. Kelly Peterson reviewed the electric department budget. He noted a few years ago they started tracking their substation employees. They are shifting job duties around to try to save on personnel. They are trying to do everything they can if someone has left by not replacing them. They are finishing a loop line that will tie into the new line built down by the county jail. This will help take the load off some of the other feeds. The other big item is the dry creek substation. He noted we are spending the impact fee money faster than we are bringing it in. They are working with Tischler Bise to review the impact fees, and are also looking at a rate increase in order to cover the costs.

Councilman Dart thanked Dave Oyler and his staff for the hard work they are doing with the budget. He feels our city is well managed compared to some other cities.

Councilman Leifson made a **Motion** to adjourn. Councilman Nielson **Seconded** and the motion **Passed** all in favor at 10:12 p.m.

ADOPTED: April 20, 2010

Kimberly Robinson, City Recorder