

**Adopted Minutes
Spanish Fork City Council Meeting
February 3, 2007**

Elected Officials Present: Mayor Joe L Thomas, Councilmember's Matthew D. Barber, Chris C. Wadsworth, G. Wayne Andersen, Steven M. Leifson, Seth V. Sorensen

Staff Present: Dale Robinson, Parks and Recreation Director; Seth Perrins, Assistant City Manager; Dave Oyler, City Manager; Dave Anderson, City Planner; Kent Clark, Finance Director; Junior Baker, City Attorney; Kimberly Robinson, Deputy Recorder

Staff gave an overview of what was previously discussed for Councilman Wadsworth.

Mayor Thomas called the meeting to order at 8:05 a.m.

A. Parks and Recreation

Mr. Robinson presented highlights of the last year, online swimming, the online facility registration system, 1,612 swim lesson participants, over 50,000 volunteer hours on city beautification, they threw over 2 million targets at the gun club, there were over 20,000 participants in recreation programs, and one of the seniors turned 101 years old (Dean Hughes). Another accomplishment was hiring Cody Hanks.

Mr. Robinson explained some of the growth issues are the loss of the fields at North Park. Soccer complex at sports park, five (5) full size fields, eight (8) fields in total, and the new four-plex at the sports park.

Personnel and Future Facilities were discussed.

They will need additional staff to maintain the current standard and to keep up with growth for 2007. The North Park will need additional Staff to maintain.

Mr. Robinson discussed the Community School changes.

Councilman Leifson can't see why they wouldn't fund a full-time position.

Councilman Sorensen noted the employees currently doing the community schools already know how it works and there wouldn't be much training required.

Councilman Leifson feels they need to hire them on full-time because the city needs them.

Mayor Thomas emphasized there will be a need to have fairness in the use of the facilities with the agreements.

Mr. Robinson stated Parks and Recreation will have two new divisions, Special Events & Arts Council.

Councilman Leifson thinks accelerated leagues are a great thing for the city, and that everyone in the area would benefit from them.

Councilman Wadsworth said competition soccer teams come and go, he is worried they could end up with a facility that sits idle.

Councilman Leifson feels there will never be a facility that sits idle especially with the growth in the community. He feels if they have space available on a limited basis they should run it and see how it works for now. The first priority is going to be the city recreation teams, but if they have fields they can utilize and make money from, he thinks they should try it.

Councilman Andersen feels it needs to be under the recreation department control, accelerated leagues do not have first reign on the fields, they can manage it together.

Mayor Thomas feels this has to be profitable, and is a good deal for citizens and tax payers, he also feels they should maximize the time they can when the fields are not in use.

Councilman Wadsworth feels elected officials should get together with the school board and get the use agreement issues resolved.

The Council agreed they would like to have a meeting with the school board and everyone involved with the use of the facilities to get the issues resolved.

The non-resident fee was discussed.

Mayor Thomas asked that teams sponsored by businesses within the city pay a resident rate instead of a non-resident rate, because they are a resident business. He also suggested they calculate a participation fee called a residents equivalent fee instead.

Mr. Robinson clarified there is already a \$100 cap for non-resident fees in place.

Mr. Robinson noted the current projects are the Sports Park and Pavilion. He also said the pavilion costs have been higher than expected due to site preparation.

Councilman Andersen feels they were all so focused in on the pavilion itself because of the offer from the citizen that they did not take into account the other factors involved.

Councilman Leifson feels when things like this come up in the future they should step back and make sure there is all the information there before they start a project.

The trails master plan was discussed.

Discussion was made regarding the eminent domain changes to the legislature, and the position of the Council towards them. The Council directed they would like to review the legislation and discuss it at a later meeting.

The Council took a break at 10:30 a.m.
The meeting reconvened at 10:45 a.m.

The capital facilities plan was discussed for the next six years.

The Council suggested discussing the 2008 big budget items at the next Council meeting.

The Senior Center Bus, Special Events Coordinator, Spook Alley, Festival of Lights, and Fiesta Days are all events the Council discussed.

Mayor Thomas suggested the Arts Council promote things other than their own kids' events.

Discussion was made regarding compensation for the special events coordinator.

Councilman Leifson feels they should set it up for this year and then take a look at the structure after they have gone through the year.

Councilman Andersen feels they should start with the base position and work on filling up the facilities that are not being utilized, and then let the position grow into itself.

Discussion was made regarding the programs and facilities the Arts Council would like to work towards.

Mayor Thomas suggested he take the job to report to the Council and Staff on where the Arts Council is going with their programs.

Staff asked what they have not been doing that the Council would like them to do at the golf course. They then re-capped the direction given in the last meeting that they will review the Golf Pro applications and narrow it down to the top few that the Council will be involved with during the interview process.

Mayor Thomas would like to see the applications and be a part of the hiring process from the beginning.

B. Public Works

Mr. Heap discussed water main breaks, projected water rates, sewer backups, and sewer rates.

The two choices for the meter reading systems are Sensus and Elster to achieve their goal. The actual costs saved without having someone go out to the property adds up to be approximately \$70,000 a year.

Mr. Heap stated the projects in the Capital Facilities Plan, are mostly sewer or waterline replacements or impact fee replacements.

Mr. Oyler discussed the General Fund Revenue numbers.

C. LEGAL

Mr. Baker discussed a policy for e-mail deletion. He also reviewed Boards, Commissions, and Committees as set in the city ordinance.

Mayor Thomas would like to know after the appeals process what action was taken on an issue and how it was settled.

Mr. Baker explained that personnel matters are one of the areas that open cities up for lawsuits.

Councilman Wadsworth recommends coming back to the personnel board and letting them know what was decided for the issue. He feels the committee could help them with policy.

The Council supports adding two citizens to the personnel committee, with a term of one year.

Mayor Thomas recommends changing the ordinance to allow for a minimum of three (3) maximum of (15) people appointed to the Arts Council Board.

Councilman Wadsworth would like to be able to keep the good citizens they have on the finance committee. He would like some flexibility to choose who is on the committee.

The Council agreed to change the language for the finance committee, removing the auditor and changing it to allow three citizens to serve.

The Council asked that the Fiesta Days Executive Committee have five (5) members.

Councilman Leifson said to require the Parks and Recreation committee to be citizens.

The Council discussed that the Seniors Board be changed to allow citizens or members to serve on the board.

Councilman Wadsworth prefers citizens be required on the senior board.

Councilman Sorensen wants citizens on the senior board.

Councilman Leifson said he would like to see citizens serving on the senior board.

Councilman Barber and Mayor Thomas prefer that members be required to serve on the senior board they do not have to be citizens.

Councilman Wadsworth would like two Councilmembers added to the Economic Development Committee.

Discussion was made regarding neighborhood committees.

Mr. Baker feels the city is small enough to continue to not form neighborhood committees if it is for the purpose of passing information.

Councilman Andersen understands the purpose of the neighborhood committees is to obtain and distribute information. He likes the idea of holding a meeting in various areas of the community and inviting the citizens to come and meet with the Council and staff.

Councilman Leifson likes the idea of informal work sessions with the Council and staff throughout town as neighborhood meetings instead of forming the neighborhood committee.

The Council likes the idea of a ticker notice along the bottom of the Council meeting broadcast notifying the citizens of the neighborhood meetings and locations.

Councilman Andersen suggested holding the meetings quarterly.

Mayor Thomas hopes to go and hold meetings at each of the schools throughout the year. He asked that the first meeting be held the end of March and that they try to meet in two schools.

ADJOURN:

Councilman Barber made a **motion** to adjourn. Councilman Leifson **seconded** and the motion **passed** all in favor at 1:59 p.m.

ADOPTED: March 6, 2007

Kimberly Robinson, Deputy Recorder