

**Adopted Minutes
Spanish Fork City Council Meeting
January 4, 2005**

The meeting was called to order at 6:00 p.m. by Mayor Dale R. Barney. The pledge of allegiance was led by Andrea Warren.

Elected Officials Present: Mayor Dale R. Barney, and Councilmembers Matthew D. Barber, Paul M. Christensen, Everett Kelepolo, Seth V. Sorensen and Chris C. Wadsworth.

Staff Members Present: David A. Oyler, City Manager; Christine Johnson, Assistant City Attorney; Emil Pierson, Planning Director; Richard J. Heap, Engineering/Public Works Director; Kent R. Clark, Finance Director; Dee Rosenbaum, Public Safety Director; Seth J. Perrins, Assistant City Manager; Marlo Smith, Engineering Secretary.

Citizens Present: Sherman Huff, Robert J. Pittelli, Nick Ostler, Shantel Gurule, David Anderson with Spillman Technologies, Brittney Lamb, Ashley Castello, Rachel Russell, Sasha Thomas, Chad Milner, Joshua Hansen, Andrea Warren, David Mathis, Braiden Scott, Rachel Bytheway, Emily Bytheway, Nykki Rowley, Kyler Brunson, Jeanene Brunson, Pat Parkinson, Spencer Davis, Robinson Rogers, Brittney Green, Natalie Waite, Tom Soffe, Chirstin Stephens, Clark Stephens, and Stephanie Hakes.

Minutes

Councilmember Kelepolo made a **motion** to approve the minutes of the December 21, 2004 city council meeting with changes as noted. Councilmember Sorensen **seconded**, and the motion **passed** with a unanimous vote.

Employee of the Third Quarter 2005

Mayor Barney tabled this item until the January 18, 2005 meeting.

Appointment of Board, Commission, and Committee Members

Mayor Barney made the following city council appointments:

Historical Committee

1. Karen Stubbelfield
2. Whitney Banks

Parks and Recreation

1. Raymond Lambert

Planning Commission

1. Chris Wadsworth

Councilmember Kelepolo made a **motion** to accepted those presented to serve on boards, commission and committees stated. Councilmember Sorensen **seconded**, the motion **passed** with a unanimous vote.

Agenda Request - Jessica Warr - Humanitarian Aid Drive

The applicant was not present at any point throughout the meeting and this item was passed.

John Smiley Contract

Mrs. Johnson stated that this item should be struck from the calendar, this issue will not be presented now or in the future.

Police Department Report Writing System Presentation

Mr. Rosenbaum discussed the availability of money from the Federal Government through a grant from the Homeland Security Division various regions that have been established throughout the state. There are five regions, Spanish Fork City belongs to the Utah County Region. The different regions are allocated certain amounts of money. These monies are regulated through each regions Local Emergency Preparedness Committee (LEPC) and Homeland Security Committee. These committees are comprised of representatives from private corporations and local government Fire Chiefs, Police Chiefs and Emergency Preparedness employees. The LEPC and the Homeland Security Committee have met to discuss the distribution of the Homeland Security Grant for 2004. A priority of this group has been to improve the interoperability between police, fire and emergency medical services throughout the County.

Mr. Rosenbaum stated that he asked Sheriff Jim Tracey to provide a presentation to share with the City Council how the money is allocated to improve communications between the public safety departments of Utah County.

Sherriff Tracy discussed in Utah County there is a great need for help with lack of communication between the law enforcement agencies. The Homeland Security Grant money will allow for other agencies in the Utah County area to query perpetrators. Perpetrators are mobile, the same burglars in Alpine are the same burglars in Spanish Fork. The Homeland Security Grant Money can be used across Fire and EMS services, not just law enforcement. If a major disaster did happen, there is a need to be able to transfer information back and forth

Sherriff Tracy showed a presentation regarding how these monies have been allocated and what is trying to be accomplished on a county wide basis. The presentation also showed the interoperability of a CAD & RMS Communications provided by Spillman Technologies. Future Homeland Security Grant money for Fiscal Year 2005 and Fiscal Year 2006 was also discussed.

The LEPC decides where the money is spent. Spanish Fork City has a representative in law enforcement & fire in a department which was formerly know as HAZMAT since September 11, 2001 this department has a chance to use this HLS Grant money also. The money will fluctuate, and the money will continue to help Utah County and Spanish Fork City protect ourselves

The US Congress approves Homeland Security Appropriations based on possible terrorist threat

levels, and population so placed such as New York and the West Coast receive more. Utah County does have target areas due to power grids and gas lines that if they were hit it would affect the entire county.

Report Writing System Contract

Mr. Rosenbaum discussed the need for a new report writing system. Mr. Rosenbaum stated his recommendation is to change to the new system, the current system was purchased 17 years ago and is very outdated. The old system has never been updated because it is so costly, it has been held off for several years hoping that some type of funding mechanism would help offset the cost. With the grant monies available, and with what is trying to be accomplished throughout the County, makes this a very good time for us to make the needed changes.

Mr. Rosenbaum explained that if City Council approves the mayor to sign the contract, the invoice is then sent to Utah State who will pay the contract. There is no reimbursement to the City, it is paid directly to Spillman Technologies, Inc.

Councilmember Barber made a **motion** to authorize the Mayor to execute the Police Department Report Writing System Contract with Spillman Technologies, Inc. Councilmember Wadsworth **seconded**, and the motion **passed** with a unanimous vote.

Resolution No. 05-01 - Adopting the Use of the National Incident Management Systems (NIMS)

Mr. Rosenbaum discussed the National Incident Management Systems. When an incident or disaster strikes one remote location is necessary to be designed to bring several entities together and work as a unified management system. All information comes in and out of that one location, major decisions will be made from this location as to what will happen in the disaster or incident. National Incident Management System is on a national basis. The Homeland Security Agency sees the value of the Incident Management System. A document is available for the City Council to view but it contains 80 pages and that is why it was not included in the agenda. Mr. Rosenbaum will provide copies as requested by the City Council.

Mr. Rosenbaum explained the Resolution must be adopted to qualify for the Homeland Security Grant in FY2005. It is Mr. Rosenbaum's recommendation that the City Council adopt Resolution No. 05-01.

Councilmember Sorensen made a **motion** to approve Resolution No. 05-01 - Adopting the Use of the National Incident Management Systems (NIMS). Councilmember Kelepolo **seconded**, and the motion **passed** with a unanimous vote.

Bid Award - Advertising Contract

Mr. Perrins said a contract for someone to do advertising for SFCN is needed. An RFP was sent out and from that RFP and interview was done between Dana Robinson and other advertising

agencies, Staff feels that Dana would be best qualified for SFCN's needs.

Mr. Perrins discussed the few changes to the contract. Discussion took place regarding the volunteer work the Mr. Robinson does. Mr. Perrins explained that Mr. Robinson does do a lot of volunteer work, he will not be paid for this and it will continue.

Councilmember Christensen made a **motion** to award the bid of Advertising Contract to Dana Robinson. Councilmember Sorensen **seconded**, and the motion **passed** with a unanimous vote

Ratification of the Assignment of the Request Partner Contract

Mr. Oyler discussed that request partner will allow better communication between the citizens and the City. The contract can be canceled at any time.

Councilman Wadsworth asked Mr. Bowcut about internal hardware and different capabilities in regards to hardware specifications.

Councilmember Wadsworth made a **motion** to ratify the signing of the Request Partner Contract. Councilmember Sorensen **seconded**, and the motion **passed** with a unanimous vote.

Truck Replacement

Mr. Perrins stated that a City Truck was involved in accident when another vehicle ran a red light on Highway 6. The insurance company has finally determined to total the vehicle and has offered to pay the City \$13,050.00 for the loss. During this process, we received a bid on state contract for a replacement truck as well as two bids for the purchase and installation of a dump bed and snow plow system. We have the option to buy the salvage rights for the wrecked truck. The end amount needed is \$18,678. It will be a little of an upgrade of what it is replacing. The wrecked truck didn't have 4-wheel drive, but became a snow plow truck anyway and was always getting stuck. The new truck will have dump bed, but not roll off bed.

Councilman Kelepolo made a **motion** to approve an addition to the budget of \$18,678.00 for use towards a new truck. Councilman Barber **seconded**, and the motion **passed** unanimously.

Council Report on Assignments

Mayor Barney asked the Councilmen to discuss the following Assignments, Boards and Committees they are members of.

Councilman Barber

Historical Committee - It is now on board and moving forward.

Fiesta Days Committee - Meeting will start before the end of the month to get ready for this years celebration.

UMPA - The UMPA National meeting will be discussed in a council meeting in February.

Councilman Christensen

SUVMWA - The storms are helping with the drought but a lot more moisture is needed.

Senior Citizens - Spanish Fork City has the best program in the state. There will be a membership dinner on Friday. The cooks and the volunteers are great.

Sesquicentennial Celebration - Mr. Dana Robinson is the director and has a lot of plan for the year long celebration. A planning meeting will be held Wednesday night at the High Chaparral. Thursday at the City Office there will be a publicity meeting for the media.

Councilman Christensen stated that he is a good guy and he has been pretty quiet the last little bit, but the gloves are coming off and he isn't going to be as quiet anymore.

Mayor Barney

Mountain Land Association of Government - Transportation issues with a State Representative will be meeting on the same issues for awhile, hopefully with a new Governor things will be able to move forward.

Solid Waste District - The Elberta waste site will close the first cell and open the second cell. Mayor Barney thinks this the Solid Waste District along with UMPA has been a good move for Spanish Fork City and all the Residents

Personnel Committee - A few issues have been worked on.

Mayor Barney stated that Dana Robinson has done a lot of volunteering along with many others, A good core of people to make good place to live

Councilman Kelepolo

Recreation Committee - Going well.

Airport board - Next Monday at 5 pm there will be a meeting for the design of Airport Road on the West Side.

Councilman Sorensen

Chamber of Commerce - The Light Parade was the best since Councilman Sorensen has been here, there were a lot of entries. There will be new board members at the first meeting in January.

Utility Board - The pressurized irrigation rates have been lowered and will continue to see change in rates. The broadband will be discussed in further meeting.

Miss Spanish Fork - Councilman Sorensen is preparing for the upcoming pageant.

Councilman Wadsworth

Library Board - The lighting issues have been fixed thanks to Vern Jackson and Jeff Foster.

Risk Management - The Spanish Oaks sidewalk issue is still underway.

Planning Commission - This years first meeting will be held tomorrow night.

Finance Committee - Nothing to report on.

Adjournment to Executive Session

Councilmember Kelepolo made a **motion** to move into an executive session. Councilmember Christensen **seconded**, and the motion **passed** with a unanimous vote. The meeting adjourned at 7:45 p.m.

Connie Swain, Deputy Recorder

Approved: February 15, 2005