

**Adopted Minutes
Spanish Fork City Council
Planning Meeting
January 18, 1997**

Reconvene

The meeting was called to order at 8:30 am.

Council Present: Mayor Marie W. Huff, and Councilmembers Clyde A. Swenson, Thora L. Shaw, Rex Woodhouse, Sherman Huff, and Matthew D. Barber.

Staff Members Present: David A. Oyler, City Manager; Mary-Clare Maslyn, Assistant City Manager; Kent R. Clark, Finance Director; Richard J. Heap, Engineer/Public Works Director; Dee Rosenbaum, Public Safety Director; and Jack Swenson, Recreation and Parks Director.

Groundwater Drain Project

Mr. Heap lead the council in a discussion regarding the groundwater drain project in the northeast part of town. A map and study regarding the groundwater was distributed and reviewed. A meeting will be held with affected citizens on January 28th.

Sidewalk Project

A study was completed for the city regarding curb, gutter, and sidewalk which has not been installed. A meeting will be held in the next few weeks to discuss options. A discussion was held regarding the voting process for the citizens involved. Special improvements districts require at least 50% approval for the district to be created.

Mapleton Sewer Line

Mapleton is making about ten connections per day onto the sewer system. Mr. Heap expects that by May of 1997, the entire hookup process will be completed. There is no more infiltration coming in through the seals.

Streets

Mr. Heap discussed the theoretical aspect and the importance of sealing each road every five to seven years. Old processes of chip sealing is messy. The City of Logan has a new chip sealing process which is clean. The option of putting together a chip sealing crew is being considered. A discussion was held regarding potholes and the importance of keeping up with them.

Recreation

Mr. Swenson introduced the recreation program to the council by discussing the number of

employees and an organizational chart. He also discussed the importance of participation. He discussed volunteers, scorekeepers, and officials. Use of fields was discussed, with all of them being used to maximum capacity. A breakdown of softball/baseball teams and yearly statistics was reviewed. Mr. Swenson reviewed the total number of youth program participants from 1991- 1996. A discussion ensued regarding city residents/non-city residents/county residents and their participation in the programs. The county does not pay for the recreation services provided to its residents. Funding options, profits, affordability and other financial aspects were discussed. Work programs have been established for families who cannot afford the fees to participate.

The water park was discussed, including the fact that the pool operated in the "black". The golf course was reviewed.

The fairgrounds facility was discussed, along with the possibilities of expansion of the large indoor arena. The council discussed the possibility of increasing the expansion from fifty feet to seventy feet.

The current greenhouse situation was discussed. Greenhouse options were discussed. The cost of plants compared to the cost of a new greenhouse was discussed.

Mr. Swenson commended the employees for their good work. A major project in the making is to upgrade the sprinkler system on the north end of the cemetery.

General buildings and their maintenance were reviewed.

Public Safety

Chief Rosenbaum directed the discussion of public safety. He began by discussing the personnel status and introduced the names of several new employees. Chief Rosenbaum said the traditional figure used to determine how many officers are needed is approximately one officer per 1,000 people.

The DARE program was thoroughly discussed. Chief Rosenbaum believes a uniformed officer makes a great impact on students. The program, nationwide, has proven to be a good public relations program.

Chief Rosenbaum thanked the council for their funding with equipment and uniforms. Chief Rosenbaum also talked about the cameras which may be placed in city vehicles.

Central Dispatch prices were reviewed. The fees have raised for all dispatch services. To keep up with the current needs of communicating with others in the valley. A new radio system (800 MHz) purchased in future years.

Chief Rosenbaum brought up the option of hiring a full-time cross-trained individual. This person would be responsible for handling fire inspections and other items. Chief Rosenbaum

will check on the fire code regulations to determine the city responsibility. Ambulance topics covered included personnel. Chief Rosenbaum informed the council that the Mapleton ambulance department disbanded and Mapleton asked assistance from our ambulance department. He said there have not been many calls and he asked the council if they felt it would be okay to continue helping them for approximately two to three more months until they restaff their crews. The council agreed this would be the appropriate thing to do.

Chief Rosenbaum explained why the animal control costs were increasing this year. Cats need to be kept for three full working days; an option to assist in this payment could be to charge the owners of the pets.

Emergency Preparedness was presented by discussing handouts and brochures.

Adjournment

The meeting adjourned at 1:00 pm for lunch.

Reconvene

The meeting reconvened at 2:15 pm.

Council Present: Mayor Marie W. Huff, and Councilmembers Clyde A. Swenson, Thora L. Shaw, Rex Woodhouse, Sherman Huff, and Matthew D. Barber.

Staff Members Present: David A. Oyler, City Manager; Mary-Clare Maslyn, Assistant City Manager; Kent R. Clark, Finance Director; Richard J. Heap, Engineer/Public Works Director; Dee Rosenbaum, Public Safety Director; and Jack Swenson, Recreation and Parks Director.

Budget

Mr. Oyler introduced the topic of the budget, beginning with the reserve funds disbursement.

Ball Park Design

Mr. Swenson showed a preliminary master plan for the proposed sports complex. He reviewed the four phases, and the facilities which would be present at the complex. The connector road was discussed. Mr. Swenson said that his programs are "capped" right now because the current recreation facilities cannot handle the demand for the recreation programs. The first phase of the sports complex may ease some burden, but some programs may still be capped.

Budget, cont.

Impact Fees were discussed, specifically options and results from the study. The capital improvements need to be fine tuned and presented with the budget revision on February 18,

1997. The council considered the big picture and the big dollars which it takes to complete projects. The secondary irrigation system may be best for a bonding issue. Some serious decisions regarding projects and the budget will have to be made within the next six to twelve months.

Economic Development

Economic development options were discussed, including car dealerships and other retail businesses. The option of hiring a full-time economic development person was briefly discussed, but it was felt the city is adequately meeting it's needs through the current staff. The situations of other cities was discussed.

Adjournment

The meeting adjourned at 4:30 pm.