

**Adopted Minutes
Spanish Fork City Council Meeting
November 6, 1996**

The meeting was called to order at 6:30 pm by Mayor Marie W. Huff for a preliminary review of the agenda. At 7:00 pm the pledge of allegiance was lead by Wesley Steggell.

Elected Officials Present: Mayor Marie W. Huff, and Councilmembers Matthew D. Barber, Sherman E. Huff, Thora L. Shaw, Rex Woodhouse, and Clyde A. Swenson.

Staff Members Present: David A. Oyler, City Manager; Richard J. Heap, Engineer/Public Works Director; Kent R. Clark, Finance Director; Greg Comstock, City Planner; S. Junior Baker, City Attorney; Jack J. Swenson, Recreation Department Director; and Gina Peterson, Deputy Recorder.

Commission and Board Members Present: Doug Barber, Planning and Zoning Chair; Florence Hansen, Board of Adjustment Member.

Citizens Present: Greg Ogden, CPA; Morgan Clark, Leonard Steggell, Marsha Steggell, Eric Eddington, Anette Allan, Joshua Syndergaard, Taylor J. Sandbakken, Janine R. Sandbakken, Brad Jex, Lewis W. Jex, Andrew Rose, Carl Clegg, Mark Howard, Jim Pendray, Fawn Christopher, Jesse Christopher, Zachery Nielsen, Tyler Haley, Sherman Frank, Roxanna Johnson, *Spanish Fork Press*; Rodger Hardy, *Deseret News*, and James Demita.

Minutes

Councilmember Barber made a **motion** to approve the minutes of the October 16, 1996, meeting of the Spanish Fork City Council. The **second** was made by Councilmember Shaw, and the motion **passed** unanimously.

Employee Introduction / Citizen Recognition

Mayor Huff introduced Ms. Marty Warren. Ms. Warren is the new receptionist.

Ms. Marsha Steggell, Nebo School District Bus Driver, was present at the meeting. Ms. Steggell recently earned the Utah Safety Council's "Bus Driver of the Year" award for her quick thinking and action in rescuing a young girl from drowning in an irrigation ditch on her bus route. Mayor Huff presented Ms. Steggell with a certificate and recognized her as an outstanding bus driver with concern for the safety of children.

Mayor Huff stated Mr. Vern Tanner has been appointed as co-chair of the 1997 Fiesta Days. She also told the audience volunteers are needed to serve on various City boards. Citizens were requested to contact the Mayor if they would like to volunteer, or know of someone who might like to volunteer for the Library Board, Board of Adjustment, or Planning Commission.

Agenda Request - Grant Hone

Mr. Hone was not present. His agenda request was to discuss bid bond penalties assessed on a water line bid. Attorney Baker stated he had received a call from Mr. Hone's attorney earlier today. Mr. Hone has offered to pay \$300.00 a month to the City on the bid bond until it is paid off. Councilmember Shaw commented the City should collect the entire amount of the bid bond from the bonding company, then the bonding company can work out a payment plan with Mr. Hone. Attorney Baker stated the amount will be

paid either way, but it was a good idea to collect from the bonding company. Councilmember Barber abstained from comment as the agency he works for is Mr. Hone's bonding company.

Change Order - New Fire Truck

Mr. Oyler stated several fireman just returned from Wisconsin where they inspected the new fire truck being built for the City. The four fireman recommend a change from the Dash Cab to the Quantum Cab for the following reasons: 1) The cab is better designed, allowing the driver and passengers the ability to have better vision out of the windows, 2) Because the cab is higher off the ground, the wheels can cramp to 45 degrees allowing greater maneuverability and a tighter turning radius for getting in and out of cul-de-sacs, and 3) The cab is larger, allowing those on board more freedom of movement. Mr. Oyler explained to the scouts the purpose of the new fire truck. He stated it would be equipped with a large extension ladder to allow fire fighting of tall buildings such as Cressona and K-Mart. Mr. Oyler recommended approval of the change order in the amount of \$2,144.00 bringing the total cost of the fire truck to \$425,213.00.

A **motion** was made by Councilmember Shaw to accept the fire truck change order in the amount of \$2,144.00 for the safety of the firemen. Councilmember Huff **seconded**, and the motion **passed** with a unanimous vote.

Centennial Park Fencing Bid

Mr. Swenson explained the 10-acre portion of cemetery ground to be used as a park is in process of being completed. The park will be named "Centennial Park" since work on the park began in the State's centennial year. Mr. Swenson estimated the park would not be needed for cemetery use for another 50 years. He expressed concern with the need for perimeter fencing of the park to keep people from four-wheeling and tearing up the grass. Mr. Swenson reviewed chain link fencing bids for a six-foot high fence. He also requested a "mow strip" at the base of the fence be installed for maintenance and aesthetic reasons. The low bid from Northwest Fence of \$12,287 was recommended for the chain link fencing. Mr. Swenson also recommended the low bid of \$4,325 from Steve Bills Construction for the mow strip. Councilmember Barber asked if the parking area would be fenced. Mr. Swenson answered it presently would not be fenced, but might be in the future.

Councilmember Huff made a **motion** to approve the bid of \$12,287 from Northwest Fence for installation of a six-foot high chain link perimeter fence along with the bid of \$4,325 from Steve Bills Construction for installation of a mow strip at the Centennial Park. Councilmember Shaw **seconded** the motion, and it **passed** with a unanimous vote.

Bids Received:

Centennial Ball Field - Fencing Bids		
Bidder	Fence	Mow Strip
Northwest Fence	12,287	
American Fence	14,731	
United Fence	13,200	
Maughan Pro	22,491	9,900
Steve Bills Construction		4,325

FY 96 Independent Audit Report

Mr. Clark explained to the citizens the City is required to have a yearly audit. He introduced Mr. Greg Ogden and stated he would be giving a audit report of the City's financial records. Mr. Ogden

presented the staff and council with a copy of the audit report. He reviewed charts and specific items in the report. Mr. Ogden stated overall the report shows the benefits of the City's growth in the last year. He stated the City stayed within budget in all areas but one: Operating Transfers Out.

Mr. Ogden explained the State limit for Spanish Fork City's General Fund balance this year is \$900,000. The City currently has too much in the General Fund with a balance of \$1,093,000. Mr. Ogden stated the City could spend it, or authorize a capital project fund to use within the year.

Mr. Ogden stated the main purpose of the audit is to check on the City's finances, but also try to find ways the City can save money and make financial improvements. He reviewed the management report and gave recommendations on how the City could improve. He then listed the City's response to those recommendations. In conclusion, Mr. Ogden commented Spanish Fork City has absorbed its growth very well, growing more than the population has.

Mr. Ogden presented a proposal of doing the City's audit for the next three years at \$10,000 a year. He stated the fee had not changed from the previous three years. The council decided to table the proposal until further review had taken place.

A **motion** was made by Councilmember Swenson to accept the Spanish Fork City FY 96 Audit from the Ogden CPA firm. The **second** was made by Councilmember Shaw, and the motion **passed** unanimously.

Ordinance 12-96: Adopting the Comprehensive General Plan

Brief discussion took place on the Spanish Fork City General Plan and Zoning Ordinance the City has been working on for the past 18 months. Public hearings and discussion have taken place over the last few months as well. The General Plan and Zoning Ordinance have now reached the final phase. Thanks were expressed to staff and citizens for helping the ordinances reach this point.

A **motion** was made by Mr. Swenson to adopt Ordinance 12-96 Adopting the Comprehensive General Plan including the Capital Facilities Plan. Councilmember Woodhouse **seconded** the motion, and it **passed** with a unanimous vote.

Ordinance 13-96: Adopting a New Comprehensive Zoning Plan and Zoning Map

Councilmember Woodhouse made a **motion** to adopt Ordinance 13-96 Adopting a New Comprehensive Zoning Plan and Zoning Map. The **second** was made by Councilmember Swenson, and the motion **passed** unanimously.

Other Business

Mr. Jim Pendray presented the council with a letter requesting changes in the manufactured housing district. Mayor Huff recommended the issue be tabled and Mr. Pendray go through the correct channels to request the changes. Mr. Pendray stated the manufactured home ordinance is not been clear to him. He stated if the ordinance has not changed from the previous manufactured home ordinance, then building a manufactured home park will be very difficult. Mr. Pendray feels the purpose of previous meetings was to work out the type of standards they wanted and change the ordinance. He stated this has not happened. Mr. Oyler explained the ordinance has been adopted, but it can be amended.

Mr. James Demita discussed the zoning of South Main. He stated the zoning has been changed to R-O in certain areas to accommodate residential use, but the General Plan Map still lists the area as C-2. Mr. Comstock explained this will allow citizens to request to rezone their property to commercial.

Councilmember Shaw expressed the feeling the area would be R-O on the General Plan Map as well as the Zoning Map. Councilmember Woodhouse felt the General Plan Map should not be changed because what a homeowner wants today might not be what the homeowner of tomorrow wants. The adopted General Plan Map shows potential commercial use in the area.

Adjournment

Councilmember Swenson made a **motion** to adjourn the regular session of the Spanish Fork City Council meeting and convene the executive session at 8:15 pm. Councilmember Huff **seconded** the motion, and it **passed** with a unanimous vote.