

Adopted Minutes
Spanish Fork City Council Meeting
October 16, 1996

The meeting was called to order at 6:30 pm by Mayor Marie W. Huff for a preliminary review of the agenda. At 7:00 pm the pledge of allegiance was led by local high school student, Casey Whitaker.

Elected Officials Present: Mayor Marie W. Huff, and Councilmembers Matthew D. Barber, Sherman E. Huff, Thora L. Shaw, Rex Woodhouse, and Clyde A. Swenson.

Staff Members Present: David A. Oyler, City Manager; Richard J. Heap, Engineer/Public Works Director; Kent R. Clark, Finance Director; Greg Comstock, City Planner; Dee Rosenbaum, Public Safety Director; Louise Nuzman, Library Director; Sharon Lehmborg, Library Technician; and Gina Peterson, Deputy Recorder. S. Junior Baker, City Attorney arrived at 7:30 pm.

Citizens Present: Charles Thorpe, Roxanna Johnson, *Spanish Fork Press*; James Demita, Jenny Johnson, Carolyn Judd, Mary Brockbank, Joanne Jones, Leslie Black, Lewis Jex, Beulah Jex, Terri Jex, Brad Jex, Margie Butler, Rodger Hardy, *Deseret News*; Andrew Rose, Chloe G. Laurila, Leonard Ellis, Sheron Houghton, John Bingham, and the Spanish Fork High School Golf Team.

Minutes

Councilmember Huff made a **motion** to approve the minutes of the September 30, 1996, special session of the Spanish Fork City Council and the minutes of the October 2, 1996, regular session of the Spanish Fork City Council. The **second** was made by Councilmember Shaw, and the motion **passed** with a unanimous vote.

Recognition - Spanish Fork High School Golf Team

Mayor Huff presented certificates of recognition to the Spanish Fork High School Golf Team. The golf team, under the direction of Mr. John Bingham, recently took first place at the State Tournament. Sally Bingham and Clay Bingham also tied for "low medalist" at the tournament. The Mayor congratulated the golf team and thanked Mr. Bingham for his help in students extra-curricular activities.

Library Board Presentation

Ms. Carolyn Judd, President of the Library Board, reviewed the planning outline for the Spanish Fork Library. Ms. Judd feels the planning outline will be advantageous for the library as well as citizens who use the library. She stated the library's mission statement is "to provide a pleasant service-oriented environment with diverse collections and literacy programs for all individuals to expand their love for reading and learning". Ms. Judd reviewed the objectives of the library, specifically, to utilize the facility, increasing literacy, collections, circulation, technology, funding and awareness, as well as decreasing theft of books and materials. Ms. Judd feels by following these objectives, library use will increase. Mr. Leonard Ellis reviewed literacy programs. He stated the mission statement of these programs is to "help people read, write, comprehend and thrive". Mr. Ellis reviewed statistics and stressed the importance of volunteers in literacy programs.

***Note: City Attorney S. Junior Baker arrived at 7:30 pm.*

Ms. Judd recognized the library board members and staff for countless hours spent working on the planning outline.

Public Hearing - Community Development Block Grant

A **motion** was made by Councilmember Barber to open the public hearing at 7:45 pm. Councilmember Shaw **seconded**, and the motion **passed** with a unanimous vote.

Mr. Heap reviewed the steps necessary to apply for a Community Development Block Grant for FY 97-98. He listed previous projects funded by Community Development grants as follows, 1) Sewer line upgrade on 900 West and 100 South, 2) Senior Citizen Center and Library ADA remodel, 3) Senior Citizen Center parking. Mr. Heap explained the Mountainland area has \$1,300,000.00 in CDBG funds available. The larger cities, such as Provo and Orem, automatically receive part of their funds, but smaller cities, such as Spanish Fork City, have to compete for the \$1,300,000. In order to use the grant, Mr. Heap stated certain federal standards have to be followed. He explained requirements direct seventy percent of the \$1,300,000 has to be used for projects benefiting low to moderate income categories. In Utah County, there are no cities that automatically qualify in the low to moderate income range on a whole, therefore construction programs have to look at targeted areas within the city. Mr. Heap explained in these targeted areas, a site specific survey may have to be done to assure the area qualifies. He sited housing projects, preservation or reconstruction of historical sites, and land acquisition as some of the allowable projects. Also stated were construction of water, sewer and other public work projects. Projects to be considered should not displace any low to moderate income people or families.

Mr. Heap stated to make the project cost effective, at least \$100,000 or thirty percent of the total cost would have to be received in CDBG funds. He explained the City's proposal to use the CDBG to fund part of a \$300,000 curb and gutter/sidewalk project in the northeast of town.

Councilmember Swenson asked if parks and recreation areas were hard to qualify for these types of grants. Due to the requirement of proving the park would be used only by the low to moderate income category, Mr. Heap affirmed it would be hard to qualify.

Mr. Heap stated building projects which involve buildings over fifty years old require clearance from the Division of State History. Councilmember Woodhouse asked if this type of grant could be used for the Fire Department. Mr. Heap said funds have been previously used on a fire station, but grants cannot be used on the city office or police station.

Councilmember Swenson inquired if applications for Community Development Block Grants have to state the intended use of the funds. Mr. Heap answered in the affirmative. He explained more than one CDBG can be applied for, but each application has to specify the amount applied for, as well as use of the funds. Councilmember Woodhouse feels the purchase of a fire truck would be a good thing to check into.

There were no comments or questions from citizens present.

Councilmember Shaw made a **motion** to close the public hearing at 8:20 pm. The **second** was made by Councilmember Huff, and the motion **passed** with a unanimous vote.

Quit Claim Deed - Premium Oil

A **motion** was made by Councilmember Shaw to table a decision on the Premium Oil Quit Claim Deed. Councilmember Huff **seconded** the motion, and it **passed** with a unanimous vote.

Addendum to Drainage Agreement

Attorney Baker explained the Addendum to the Westfield Drainage Agreement. He recommended approval of the drainage agreement stating it looked like a good deal for the City.

Councilmember Swenson made a **motion** to adopt the Addendum to the Drainage Agreement with Westfield Irrigation. Councilmember Shaw made the **second**, and the motion **passed** with a unanimous vote.

Final Review - General Plan and Zoning Ordinance

Mr. Comstock reviewed final revisions in the proposed general plan and zoning ordinance. He stated a caretaker use would be allowed in some zones such as the C-2 zone on south Main. Mr. Comstock discussed manufactured home parks being allowed with conditional use permits in the R-1-8, R-2, and R-3 zones. He stated regulations and provisions for manufactured home parks will be set up to protect the interests of the City and other citizens in ensuring high-quality projects. Final revisions in the zoning map, master plan map, storm drainage map, street plan map, water system improvement map, and sewer and drainage area maps were reviewed.

The council discussed the “Seasonal Sales and Special Events” section of the zoning ordinance. Mayor Huff expressed concern with a non-profit organization being required to purchase a business license for a fundraising activity. Mr. Comstock, Mr. Clark, and Attorney Baker were directed to more clearly word the proposed ordinance.

Ms. Sheron Houghton expressed safety concerns with the road at 1400 East near the new school. Mr. Heap stated he would be meeting in the next two weeks with the Police Department and School Board to discuss possible resolutions to this problem. Mr. Oyler explained as the City cannot control the location of new schools, all the City can do is minimize the impact. He stated when the Larsen School was built, similar problems with road existed, but over time roads were built.

Ms. Chloe Laurila discussed options and costs associated with connecting to a sewer line.

Mr. Comstock encouraged the City Council to review the revised general plan, zoning ordinance, capital facilities plan, and various maps in preparation for adoption on November 6, 1996.

Other Business

Chief Rosenbaum reviewed the winter parking regulations to assist in snow removal. He stated a reminder of these regulations would go out in utility bills.

Adjournment

A **motion** was made by Councilmember Shaw to adjourn the meeting at 8:55 pm. The **second** was made by Councilmember Huff, and the motion **passed** unanimously.