

**Adopted Minutes
Spanish Fork City Council Meeting
February 14, 1996**

The meeting was called to order at 6:30 pm by Mayor Marie W. Huff for a preliminary review of the agenda. At 7:00 pm the pledge of allegiance was lead by Kent R. Clark.

Elected Officials Present: Mayor Marie W. Huff, and Councilmembers Clyde A. Swenson, Thora L. Shaw, and Sherman E. Huff. Councilmembers Rex Woodhouse and Jack Leifson were excused.

Staff Members Present: David A. Oyler, City Manager; Kent R. Clark, Recorder/Finance Director; Richard J. Heap, Engineer/Public Works Director; S. Junior Baker, City Attorney; Greg Comstock, City Planner; Steven Money, Fairgrounds Director; and Heather Frost, Deputy Recorder.

Special Events Insurance Coverage

Mr. Oyler explained the city has received a recommendation from Utah Risk Management Mutual Association (URMMA) regarding insurance coverage for special events held at city facilities. They recommend the city require the individuals or groups utilizing the city facilities purchase insurance for the events or activities. Mr. Oyler informed the council without the insurance coverage from the group using the facility, the city is accepting all responsibility for liability. He noted there are insurance companies who will provide special event insurance coverage.

He then reviewed a proposed policy and general statement regarding special event insurance coverage from organizations or individuals who lease/use city facilities. The council discussed the amount of coverage that should be required for special events and the premium amount for that coverage. Many of the events will be held at the Spanish Fork Fairgrounds, the contract with the party holding the event will require a certificate of insurance, listing Spanish Fork City as an additional insured.

Attorney Baker reviewed a proposed accident waiver and release of liability for users of the fairgrounds arena to lower the liability of the city.

The council directed the staff to continue pursuing this requirement of special event insurance coverage.

General Plan

Mr. Comstock asked the council for any questions they have regarding the status of the Comprehensive General Plan update. Councilmember Shaw asked if the planning commission has looked at the height requirement for homes. Mr. Comstock explained the current ordinance allows a height of 25 feet, which would be a two-story house, he does not feel that requirement should be changed. He explained the height requirement for an accessory building may be reduced. Mayor Huff said a citizen with property located on East Center Street had inquired about developing his property. She asked Mr. Comstock for information regarding his request. Mr. Comstock reviewed the proposed urban growth boundary. He noted plans for development of that area are not included in that boundary.

Mr. Comstock distributed copies of the proposed zoning ordinances to be adopted along with the update of the Comprehensive General Plan. He asked the council to review the proposed ordinances and voice any concerns they might find. Mr. Clark asked if the county has been informed of the city's plans for areas within the policy declaration, but not yet annexed into the city. Mr. Comstock said he plans to inform the county of the city's Comprehensive General Plan in the near future.

General Business

A tentative date for completion of the fire station is early June 1996.

The staff has continued to meet with business owners along Main Street regarding a joint parking area in the rear of the buildings. The business owners may present a proposal to the council.

The council discussed miscellaneous items.

Adjournment

Councilmember Shaw made a **motion** to adjourn the meeting of the Spanish Fork City Council at 9:05 pm. The **second** was made by Councilmember Huff, and the motion **passed** unanimously.