

**Adopted Minutes
Spanish Fork City Council Meeting
October 4, 1995**

The meeting was called to order at 6:30 pm by Mayor Marie W. Huff for a preliminary review of the agenda. At 7:00 pm the pledge of allegiance was lead by Mr. Cris Child.

Elected Officials Present: Mayor Marie W. Huff, and Councilmembers Clyde A. Swenson, Rex Woodhouse, Thora L. Shaw, Kim H. Peterson, and Jerald M. Chapple.

Staff Members Present: David A. Oyler, City Manager; Kent R. Clark, Recorder/Finance Director; Richard J. Heap, Engineer/Public Works Director; Dee Rosenbaum, Public Safety Director; Greg Comstock, City Planner; S. Junior Baker, City Attorney; and Heather Frost, Deputy Recorder.

Citizens Present: Mart Withers, Gus Reece, David Garlitz, Chris Brown, Debbie Wilcox, Sherman Huff, Conley Christensen, Michelle Christensen, Carolyn Larsen, John Olsen, Trisha Olsen, Rodger Hardy, Deseret News; Cris Child, Gene West, Cheli West, and Leann Moody, Spanish Fork Press.
Minutes

Councilmember Shaw made a **motion** to approve the minutes of the September 20, 1995, regular city council meeting. The **second** was made by Councilmember Chapple, and the motion **passed** with a unanimous vote.

Beautification Competition Winners

Mayor Huff informed the audience a donation was made by an anonymous donor to be used as an incentive for Spanish Fork residents to clean up their yards. A city wide beautification competition was held. Mayor Huff announced the winners of the competition as follows (there was a three-way tie for second place):

1st Place	-	John and Trisha Olsen
2nd Place	-	Nick and Debbie Wilcox
2nd Place	-	Gene and Cheli West
2nd Place	-	Conley and Michelle Christensen

List of Election Judges

Mr. Clark referred to the list of potential election judges for the November 7 election. Mayor Huff recommended one addition to the list of judges.

Councilmember Peterson made a **motion** to approve the list of election judges for the November 7, 1995, election. The **second** was made by Councilmember Shaw, and the motion **passed** with a unanimous vote.

Vehicle Bids

Mr. Clark asked that this item be tabled until such time as more information is available.

Environmental Certified Officer for CDBG

Mr. Heap has been the environmental certified officer for the Community Development Block Grant for Spanish Fork City. He said the State requires an officer be appointed by the council.

Councilmember Swenson made a **motion** to appoint Richard Heap as the Environmental Certified Officer for the Community Development Block Grant. The **second** was made by Councilmember Woodhouse, and the motion **passed** with a unanimous vote.

Ordinance 15-95: An Ordinance Amending the Franchise Requirements of Spanish Fork City - Title 5

Attorney Baker reviewed the proposed ordinance.

Councilmember Shaw made a **motion** to adopt Ordinance 15-95: An Ordinance Amending the Franchise Requirements of Spanish Fork City - Title 5. The **second** was made by Councilmember Chapple, and the motion **passed** with a unanimous vote.

Ordinance 16-95: An Ordinance Placing a Limited Moratorium on the Issuance of Building Permits

Attorney Baker explained the staff has been checking into the problems the city is experiencing with the twin-home parking requirement. He said time is needed to address the problem, and the staff recommends a limited moratorium on twin-home building permits until the problems are addressed so additional problems are not created in the meantime. He explained the proposed moratorium is limited and will only restrict certain designs.

Mr. Cris Child stated his presentation to the council was not as a member of the planning commission, but as a developer. He approached the council with drawings of different designs of twin-homes. He proposed solutions to the problems. The council discussed with Mr. Child and the staff the existing problems and possible solutions to the problems.

Mr. Comstock presented a video showing twin-homes in Spanish Fork.

The issue of timeliness was raised. Mr. Comstock said the planning commission will address the problem at their next meeting. A tentative schedule was set with final adoption of an ordinance amendment at the November 15, 1995, council meeting.

Councilmember Peterson made a **motion** to adopt Ordinance 16-95: An ordinance placing a limited moratorium on the issuance of building permits. The **second** was made by Councilmember Woodhouse, and the motion **passed** with a unanimous vote.

Public Safety Building - Change Order #5

Mr. Oyler reviewed the proposed change order.

Councilmember Shaw made a **motion** to accept change order #5 to the public safety building. The **second** was made by Councilmember Chapple, and the motion **passed** with a unanimous vote.

Loan to the Redevelopment Agency of Spanish Fork City

Mr. Oyler explained the Redevelopment Agency has requested a loan for the amount of \$310,000 to be paid back over a ten year period at 8% interest.

Councilmember Chapple made a **motion** to authorize a loan from Spanish Fork City to the Redevelopment Agency of Spanish Fork for the amount of \$310,000 to be repaid within ten years at 8% interest. The **second** was made by Councilmember Swenson, and the motion **passed** with a unanimous vote.

Adjournment to RDA

Councilmember Woodhouse made a **motion** to adjourn the regular session of the Spanish Fork City council meeting and convene the meeting of the Redevelopment Agency of Spanish Fork at 8:10 pm. Councilmember Shaw **seconded**, and the motion **passed** unanimously.

Adjournment of RDA

Councilmember Swenson made a **motion** to adjourn the meeting of the RDA of Spanish Fork City and reconvene the regular session of the Spanish Fork City council meeting at 8:15 pm. The **second** was made by Councilmember Woodhouse, and the motion **passed** with a unanimous vote.

Organizational Updates

Mr. Oyler outlined proposed changes in the organizational chart of Spanish Fork City. (See attached sheet.)

Councilmember Chapple made a **motion** to adopt the changes to the organizational chart effective immediately. The **second** was made by Councilmember Peterson, and the motion **passed** with a unanimous vote.

Update on Comprehensive General Plan

Mr. Comstock updated the council on the status of the Comprehensive General Plan. He informed the council the planning commission had agreed to add some design review of commercial and industrial projects to the plan. The council discussed design review. Councilmember Peterson suggested design review also be required on multi-family residential projects.

Adjournment

Councilmember Peterson made a **motion** to adjourn the meeting of the Spanish Fork City Council at 9:00 pm. Councilmember Chapple **seconded** the motion, and it **passed** with a unanimous vote.