

**Adopted Minutes**  
**Spanish Fork City Council Meeting**  
**July 12, 1995**

The meeting was called to order at 7:00 pm by Mayor Marie W. Huff. The pledge of allegiance was lead by local boy scout William Clayson.

Elected Officials Present: Mayor Marie W. Huff, and Councilmembers Clyde A. Swenson, Thora L. Shaw, Kim H. Peterson, and Jerald M. Chapple. Councilmember Rex Woodhouse was excused.

Staff Members Present: David A. Oyler, City Manager; Kent R. Clark, Recorder/Finance Director; Greg Comstock, City Planner; Jack Swenson, Recreation Director; and Heather Frost, Deputy Recorder.

Citizens Present: Marianne Clayson, William Clayson, Jack Leifson, and Leann Moody, Spanish Fork Press.

### **Minutes**

Councilmember Swenson made a **motion** to approve the minutes of the July 5, 1995, regular city council meeting. The **second** was made by Councilmember Chapple, and the motion **passed** with a unanimous vote.

### **Staff Reports - City Planner - Greg Comstock**

Mr. Comstock distributed copies of a report on the results of the Spanish Fork City Community survey received to date. The council reviewed the survey results with Mr. Comstock.

Mr. Comstock updated the council on the current status of the work on the Comprehensive General Plan. He said a Planning Commission meeting was held July 11, 1995. He reported the main topic of discussion at that meeting was affordable housing. The feeling of the Planning Commission is it would be better to spread affordable housing throughout the city rather than cluster it in one area. Mr. Comstock said the commission discussed the super block concept and also the feasibility of master planning utilities, streets, etc., for a large parcel of land and including a percentage of required affordable housing in that area. The Planning Commission also looked at existing conditions of parks, water, sewer, and hazardous conditions. Mr. Comstock expressed some concern with the existing sewer conditions.

Mr. Comstock said another agenda item at the Planning Commission meeting was the manufactured housing ordinance. He reviewed the current ordinance and said the recommendation of the Planning Commission will be presented at a future meeting of the city council.

Mayor Huff reminded the council the Community Planning Meeting will be held July 26, 1995, at 7:00 pm at the Spanish Fork High School Little Theater.

### **Staff Report - Recreation - Jack Swenson**

Mr. Swenson informed the council of a possible purchase of property for recreational use. The council agreed to pursue purchasing the property.

Mr. Swenson reported there has been increased revenue since the construction of the new swimming pool.

The council commended Mr. Swenson for his work in the recreation programs for Spanish Fork City.

Mayor Huff informed those present a service will be held July 20, 1995, to dedicate and name the ballpark in memory of Russell Swenson.

### **Change Order #1 - Public Safety Building**

Mr. Oyler reviewed change order number one for the public safety building.

Councilmember Peterson made a **motion** to approve Change Order #1 for the public safety building in the amount of \$9,206.86 for Hales & Warner Construction. The **second** was made by Councilmember Shaw, and the motion **passed** with a unanimous vote.

### **Staff Report - Administration - David A. Oyler**

Mr. Oyler informed the council the next change order for the public safety building will be the addition of the elevator. He said because there are several changes that will have to be made to install the elevator, the contractor will be unable to determine the cost for approximately three weeks. Mr. Oyler asked the council for direction regarding the continuation of work. The council instructed Mr. Oyler to have the contractor continue work on the public safety building and present a cost for the elevator in the form of a change order as soon as it is determined.

The employee summer party was scheduled for August 28, 1995, at the Spanish Fork swimming pool.

Mr. Oyler informed the council the livestock auction lease expires in January of 1996. The finance committee will review the lease before renewal.

Mr. Oyler reported on the study done by Personnel Systems on the library. He reviewed the salary survey, the job titles and descriptions, and the minimum qualifications for library personnel.

Mr. Oyler said Mike Swallow of Personnel Systems offers a program that will analyze legal and internal equity issues related to personnel. Mr. Swallow also has an employee evaluation program in which the city is interested. The council instructed Mr. Oyler to present the programs to the personnel committee and follow their recommendation.

The council met and discussed miscellaneous items.

### **Adjournment**

The meeting adjourned at 10:00 pm.