

**ADOPTED MINUTES
SPANISH FORK CITY COUNCIL MEETING
SPECIAL MEETING
APRIL 25, 1990**

THE MEETING WAS CALLED OR ORDER AT 8 PM BY MAYOR MARIE W. HUFF.
COUNCILMEMBERS PRESENT: MAYOR MARIE W. HUFF, COUNCILMEMBERS JERALD M. CHAPPLE, THORA L. SHAW, SHELDON A. GORDON, AND T. PAGE HARRISON. COUNCILMEMBER WOODHOUSE WAS EXCUSED DURING MOST OF THE MEETING, DUE HIS REPRESENTING THE CITY IN A UTAH MUNICIPAL POWER AGENCY MEETING.

STAFF MEMBERS PRESENT: DAVID A. OYLER, CITY ADMINISTRATOR; CLYDE A. SWENSON, AND FINANCE DIRECTOR AND RECORDER.

CITIZENS PRESENT: JEFF VICE, DESERET NEWS REPRESENTATIVE.

FY 90 THIRD QUARTER BUDGET REIVSION

CITY ADMINISTRATOR DAVID A. OYLER WENT THROUGH THE THIRD QUARTER FY 90 BUDGET REVISION WITH THE COUNCIL AND THOSE PRESENT. MAJOR CHANGES WERE NOTED AND THE REASONS FOR THE CHANGES GIVEN. IN THE UTILITY FUNDS THERE WAS A REDUCTION IN REVENUES AND EXPENDITURES OF **\$467,722.00**. IN THE GENERAL FUND THERE WAS AN INCREASE OF **\$16,360.00** IN A REVENUES AND EXPENDITURES. THESE CHANGES WERE FROM THE FIRST REVISION OF FY 90 BUDGET FIGURES. A **MOTION** WAS MADE BY COUNCILMEMBER SHAW TO ACCEPT AND ADOPT THIS REVISION #2 OF THE 1990 FY BUDGET. THE **SECOND** WAS MADE BY COUNCILMEMBER CHAPPLE. THE VOTING WAS UNANIMOUS FOR **PASSAGE**.

FINANCIAL DONATIONS

REQUESTS FOR DONATIONS ON THE AGENDA ITEMS WERE DISCUSSED AND CONSIDERED. COUNCILMEMBER HARRISON **MOTIONED** TO DONATE \$90.00 EACH TO THE BOYS SATE AND GIRLS STATE PROGRAMS; \$600.00 TO THE SPANISH FORK LIVESTOCK SHOW BOOSTERS CLUB, AND \$100.00 TO THE FUTURE BUSINESS LEADERS OF AMERICA AT THE HIGH SCHOOL. A **SECOND** WAS MADE BY COUNCILMEMBER SHAW. THE VOTING WAS UNANIMOUS IN FAVOR OF **PASSING** THE MOTION.

MINUTE TAKING, AGENDAS, AND GENERAL MEETING PROCEDURES

TIME WAS SPENT DISCUSSING MINUTE TAKING, AGENDAS, AND PROCEDURES FOR CONDUCTING CITY COUNCIL MEETINGS. THE FOLLOWING PROCEDURES WILL BE FOLLOWED:

- 1) AGENDA ITEMS WILL BE GIVEN TO THE STAFF BY COUNCILMEMBERS ON OR BEFORE THE FRIDAY PRECEEDING CITY COUNCIL MEETINGS.

- 2) ANY ITEMS BROUGHT UP BY THE PUBLIC WILL HAVE TO BE ON WRITTEN REQUESTS EXPLAINING THE SUBJECT MATTER TO BE PRESENTED.
- 3) PUBLIC CONCERNS WILL NOT BE ACKNOWLEDGED OR DISCUSSED IN CITY COUNCIL MEETINGS UNLESS THEY ARE WRITTEN DOWN AND PUT ON THE AGENDA.
- 4) EXECUTIVE SESSIONS, WHEN NEEDED, WILL BE SO STATED ON AGENDAS AND SUBJECT MATTER PERMITTED BY STATE LAW WILL BE GIVEN.
- 5) EMERGENCY AND SPECIAL MEETINGS WILL BE HELD AFTER NOTIFICATIONS ARE GIVEN AS DESCRIBED IN STATE LAW.
- 6) MINUTES WILL RECORD ALL BUSINESS OF THE MEETING, WHO WAS PRESENT, THE TIME AND PLACE OF THE MEETING, WHO CONDUCTED, AND ENOUGH INFORMATION ABOUT WHAT WAS DISCUSSED TO MAKE THE MINUTES MEANINGFUL TO FUTURE READERS.

A FEW MINUTES WERE TAKEN EXPLAINING THE NEED FOR COUNCIL MEMBERS TO BE INFORMED REGARDING HAPPENINGS AND EVENTS TAKING PLACE IN THE CITY THAT THE PUBLIC WOULD EXPECT THE CITY COUNCIL TO BE WELL-INFORMED ABOUT. THIS INFORMATION WOULD BE FURNISHED BY THE STAFF AND DEPARTMENT HEADS.

THE MEETING ADJOURNED AT 10:10 PM.