

ORDINANCE NO. 01-08

ROLL CALL

VOTING	YES	NO
MAYOR JOE L THOMAS <i>(votes only in case of tie)</i>		
G. WAYNE ANDERSEN <i>Councilmember</i>	X	
ROD DART <i>Councilmember</i>	X	
RICHARD M. DAVIS <i>Councilmember</i>	X	
STEVE LEIFSON <i>Councilmember</i>	X	
JENS P. NIELSON <i>Councilmember</i>	X	

I MOVE this ordinance be adopted: Councilman Leifson

I SECOND the foregoing motion: Councilman Nielson

ORDINANCE 01-08

**AN ORDINANCE SPLITTING THE OFFICES OF
DIRECTOR OF FINANCE AND RECORDER**

WHEREAS, Spanish Fork City has combined offices of Recorder and Director of Finance;

and

WHEREAS, the City has reached the size that it is difficult for one person to perform all of the clerical and financial responsibilities delegated to the recorder; and

WHEREAS, Utah Code Ann §10-6-157 allows for fourth class cities, the class to which Spanish Fork City belongs, the option to separate the functions of the Director of Finance from those of Recorder, so long as the Director of Finance does not assume the duties of the Treasurer; and

WHEREAS, it is in the best interest of the City to separate the functions of Director of

Finance and Recorder so that both positions can more adequately be performed;

NOW THEREFORE, be it ordained and enacted by the Spanish Fork City Council as follows:

I.

Spanish Fork City Municipal Code Title 2, Chapter 20 is hereby amended by repealing sections 2.20.050, 060, 070, 080, 090, and 100.

Section 2.20.120 is renumbered to section 2.20.050.

Sections 2.20.010, 020, 030, 040, and 050 are hereby amended to read as follows:

2.20.010 Appointment.

On or before the first Monday in February following a municipal election there shall be appointed by the mayor, with the advice and consent of at least three (3) members of the city council, a City Recorder who shall perform the duties required of him or her by law, the ordinances of the City and State of Utah, and such other duties as the City Council may require. The City Recorder shall serve until his/her successor is appointed, qualified, and sworn in.

2.20.020 Supervision.

The City Recorder shall be under the direction and supervision of the City Manager.

2.20.030. Record Keeping.

The City Recorder shall keep a record of the proceedings of the City Council, whose meetings it shall be his or her duty to attend. He or she shall accurately record all ordinances and resolutions passed by the city council in a book kept for the purpose. He or she shall certify to the publication of all ordinances and retain the affidavits of publication. He or she shall attest all papers signed by the mayor officially. He or she shall also keep, in a book provided for that purpose, the names of persons elected or appointed to any office, commission, board or committee within the city, together with the dates on which they entered upon the duties of their respective offices or positions and the date of their resignation or removal therefrom.

2.20.040. Countersigning Contract.

The City Recorder shall countersign all contracts made on behalf of the city. Every contract made on behalf of the City or to which the City is a party shall be void unless signed by the Recorder. He or she shall maintain a record of all contracts, properly indexed, which record shall be open to the inspection of all interested persons.

2.20.050. General Duties.

The City Recorder shall perform such other duties as may be required by city ordinance or

state law.

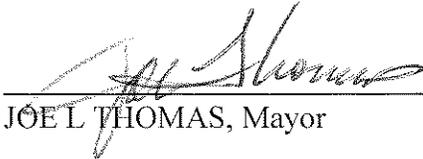
II.

Spanish Fork City, pursuant to the authority granted by Utah Code Ann. §10-6-157, hereby separates the offices of City Recorder and Director of Finance and hereby creates a position of Director of Finance. The position shall be filled by appointment by the City Manager, with the advice and consent of the governing body. The Director of Finance shall follow the procedures prescribed in the Uniform Accounting Manual for Utah Cities. The Director of Finance shall not perform any duties of the City Treasurer.

III.

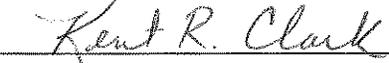
This Ordinance shall be effective 20 days after passage and publication.

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF SPANISH FORK,
UTAH, this 8th day of January, 2008.

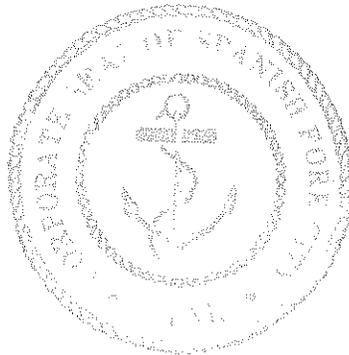


JOEL THOMAS, Mayor

ATTEST:



KENT R. CLARK, City Recorder



Proof of Publication

THE SPANISH FORK PRESS, a weekly newspaper printed and published at PROVO, Utah County, Utah and of general circulation therein; that the Notice, a copy of which is hereto attached, was printed and published in said paper

for consecutive 1 weeks,

the first publication on the 17 day

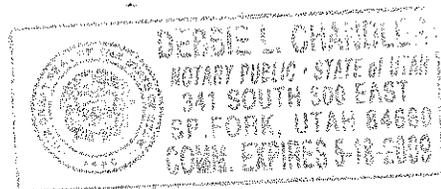
of JANUARY 2008

And the last on the 17 day

of JANUARY 2008

Erica Savage

ORDINANCE 01-08 order each of their Spanish Fork City positions will carry Office, 40 South Main, Spanish Fork. Ordinance 01-08, the same responsibilities but will not be performed by the same person. Published in the Spanish Fork Press on January 17, 2008. A complete copy of this ordinance is available at the UPAXLP. The Spanish Fork City Council has adopted an Ordinance splitting the offices of Director of Finance and Re-



Subscribed and sworn to before me this 17th day of JANUARY 2008

Dersie L. Chandler
Notary Public

Proof of Publication

THE SPANISH FORK PRESS, a weekly newspaper printed and published at PROVO, Utah County, Utah and of general circulation therein; that the Notice, a copy of which is hereto attached, was printed and published in said paper

for consecutive 1 weeks,

the first publication on the 17 day

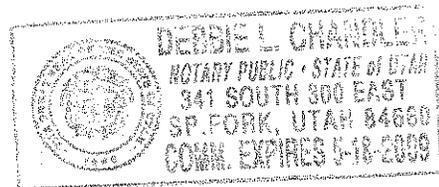
of January 2008

And the last on the 17 day

of January 2008

Erica Savage

ORDINANCE 01-08 order each of their Spanish Fork City positions will carry Office, 40 South the same responsi- Main, Spanish bilities but will not Fork. be performed by Published in the the same person. **Spanish Fork Press** A complete copy on January 17, 2008 of this ordinance is available at the UPAXLP



Subscribed and sworn to before me this 17th day of JANUARY 2008

Debbie L. Chandler
Notary Public